Draper Armor Leadership Award SOP

DECEMBER 2014

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December 2014

Draper Armor Leadership Award Program and Trust Fund Standard Operating Procedure (SOP)

1. Purpose. This Standard Operating Procedure (SOP) represents the current policies and procedures for the administration of the Draper Armor Leadership Award Program and Trust Fund.

2. Applicability. This SOP applies to all members of the Draper Armor Leadership Council; US Army Armor and Cavalry units; and US Army Armor and Cavalry Officers, NCOs, and Soldiers eligible to compete for the Draper Armor Leadership Award.

3. Functions. To provide information and guidance to the members of the Draper Council, all units and individuals competing for the Draper Armor Leadership Award and to ensure fiscal responsibility of the Draper Fund.

4. Responsibilities.

a. The U.S. Army Armor School Director, Office of the Chief of Armor, is the President of the Draper Armor Leadership Award Council. The President of the Draper Armor Leadership Award Council is responsible for the administration and operation of the Draper Armor Leadership Award and Trust Fund. The President presides over the Draper Council, calls meetings of the council, perpetuates the goals of the Draper Armor Leadership Award, and approves all unit and individual Draper Awards.

b. The Council consists of the Deputy Commandant; Armor School Command Sergeant Major; Senior Armor School National Guard Representative; Director, Office of the Chief of Armor; and, Sergeant Major of the Office of the Chief of Armor. The Draper Custodian is a non-voting council member. Council members are responsible to the President to identify and resolve issues in the administration and operation of the Draper Armor Leadership Award and Trust Fund. The council members serve at the discretion of the President. Council members present initiatives to the council to further the goals and objectives of the Draper Armor Leadership Award. The council members are also responsible to the President for presenting their views on issues and voting accordingly.

c. The Director, Office of the Chief of Armor, serves as the manager of the Draper Fund and Fund Custodian, and appoints the Draper Custodian. He is responsible for the expenditure of all Draper funds and for ensuring the financial health of the program. He may also appoint an assistant custodian to support the management of the fund and to ensure the continuity of the program.

d. The Draper Custodian is responsible for the administration of the trust fund under the provisions of Army Regulation 1-100 and will ensure accurate accountability of the Goodrich Riding Trophies; Goodrich Mini-Trophies; Goodrich Riding Trophy Artist Prints and Draper Plaques, Coins, Leadership Books, and Certificates.

e. The Draper Custodian is responsible for preparing all Draper correspondence which includes, but is not limited to: meeting agendas, minutes of meetings, requests for legal opinion for all proposed changes to the Draper Awards program, financial transactions, program advertising, and direct coordination with Armor and Cavalry units.

f. The Draper Custodian is directly responsible to the Draper Council for the administration of the Draper Armor Leadership Award and is a nonvoting member of the council.

5. Draper Council Meetings.

a. Meetings of the Draper Armor Leadership Award Council will be used to present initiatives and issues to further the goals of the program. Meetings may be called by the President on his own initiative or at the request of any council member. The Draper Custodian will schedule and coordinate all meetings with council members, prepare the agenda of the initiatives and issues to be discussed, and send the agenda to each member a minimum of three working days before the scheduled meeting as a read-ahead paper. Unresolved issues from previous meetings will also be included on the agenda of the next meeting until resolved or tabled. The Draper Custodian will present an annual financial report to the council consisting of beginning balance, expenditures, income, and ending balance. The Draper Custodian will also present a report providing the current inventory of all Draper property and a summary of all property and awards that were presented during the year.

b. The Draper Custodian will annotate decisions made by the council during meetings in the minutes. The council will document decisions by e-mail to expedite the coordination of issues. These e-mail messages will then be consolidated for reference and filed. The Draper Custodian has the authority to utilize decision papers on single issues that do not require a meeting. The e-mail information on minutes will be sent to all organizations of interest (e.g., the Staff Judge Advocate).

c. A simple majority is required to render decisions. The President reserves veto authority over all council decisions.

d. The Draper Custodian will keep minutes of all meetings and will provide minutes to all Draper Council members for comments within two weeks of the meeting, then forward to the President for signature. The custodian will maintain a file of all meetings in the Draper records.

6. Fund Management.

a. The Draper Armor Leadership Award receives funds to maintain the award from the net proceeds of the indenture of trust established by LTC Draper in 1928 with the Bank of Boston. A provision of the original trust established the account as a growth account with 90 percent of the proceeds being retained in the trust for growth and the other 10 percent dispersed to the Draper Council for maintenance of the award.

b. All requests for purchases exceeding $3000 must be approved by the council and documented in the minutes. The Director, Office of the Chief of Armor, maintains a fiduciary responsibility for fund expenditures under $3000.

c. The custodian maintains the checking account from the Army Banking and Investment Fund and stores it as a classified document IAW AR 380-5.

d. The Director, Office of the Chief of Armor, will have signature authority for disbursement of funds for initiatives and obligations incurred in the operation of the Draper Armor Leadership Award for amounts up to $2,500. For all disbursements over $2,500, a co-signature of the Chief of Armor is required.

e. There are two accounts established under AR 1-100 for the Draper Armor Leadership Award. One is a checking account with the Army Banking and Investment Fund, the other is an investment account with the Bank of America Corporation.

f. The minimum maturity period in the investment account is six months. At maturity, the Director, Office of the Chief of Armor, decides how much money to place into the cash account and how much to retain in the investment account. **NOTE**: The same decision will be made when depositing the quarterly trust income from the Bank of America.

g. The Draper Custodian will conduct a review of all Draper property and funds annually and will document the review as a memorandum for record and maintain a file copy. He will annotate the results of the inventory and report the results at the next Draper Council meeting.

h. The Draper Custodian will conduct a monthly reconciliation of the checking account. He will include a written statement with the monthly financial statements in the Draper files and provide a copy to the fund manager. The fund manager will sign the monthly statement to ensure accuracy of the reconciliation statement.

7. Goodrich Riding Trophy.

a. Each division, regiment or eligible separate unit will be provided a Goodrich Riding Trophy as a representation of the Draper Armor Leadership Program. **NOTE: The Goodrich Riding Trophy remains the property of the Draper Armor Leadership Fund for the duration of the fund's existence.**

b. The trophy is entrusted to the care of the receiving unit until the unit is reflagged, inactivated, or has no unit eligible to compete in the award program. Should a unit fit one of these categories, the Goodrich Riding Trophy must be returned to the Draper Custodian at the address shown below:

Office of the Chief of Armor
ATTN: Draper Custodian
1 Karker Street, Suite 6600
Fort Benning, GA 31905-5000

c. The trophy will be maintained at the Divisional or Regimental Headquarters unless expressly approved by the Draper Council. The receiving unit is responsible for the maintenance and accountability of its trophy.

d. USAREUR units (2d CR and 173rd AB) that have won the Draper Armor Leadership Award the previous year and have relinquished the title must mail the Goodrich Riding Trophy to the address of the new winning unit that will be provided by the Draper Custodian. This is

accomplished at no expense to the unit.

e. A written, annual accountability report will be submitted to the Draper Custodian, Draper Armor Leadership Fund, with the following information: physical location of the Goodrich Riding Trophy, serial number, unit address (to include street, building, and room number if applicable), unit telephone number (DSN and commercial), and point of contact to include email address.

8. Implementation.

a. This SOP is for guidance upon receipt and implementation on order of the Chief of Armor, Fort Benning, Georgia.

b. A copy of this SOP can be obtained from the Office, Chief of Armor website at www.benning.army.mil/armor/ocoa.

c. Any comments or recommended changes to this SOP can be submitted to the Draper Custodian through the OCOA website.

D. SCOTT MCKEAN
Brigadier General, USA
49th Chief of Armor

Appendix A

Draper Armor Leadership Award History

1. The Draper Armor Leadership Award is given annually to promote, sustain, and recognize excellence in leadership in Armor and Cavalry units. The award also recognizes individuals who exhibit excellence in leadership or training, or who make significant contributions to the force. The Draper Combat Leadership Trust Fund located at the US Army Armor School, Fort Benning, Georgia finances the award program.

2. The following is a brief history of the Draper Armor Leadership Award.

a. LTC Wickliffe P. Draper established the Draper Armor Leadership Award in 1924 as a means to competitively test the leadership of small Cavalry units. The test was oriented to the platoon level of Horse Cavalry. The first Cavalry Leadership Test for small units was held at Fort Riley, Kansas--then home of the Cavalry School.

b. In 1928, LTC Draper established a trust fund of $35,000 to perpetuate the award. From 1928 to 1940, platoon-size competition was held at various locations across the United States--Fort Clark, Texas; Fort Myer, Virginia; Fort Ethan Allen, Vermont; and Fort Knox, Kentucky.

c. The year 1939 saw a new dimension added to the competition--Mechanized Cavalry. Mechanized Cavalry Regiments sent their competitors (motorized), resulting in the Horse Cavalry never again dominating the competition. This advent of modernization resulted in the need for changes to keep the competition in line with the times.

d. The competition was suspended from 1941 to 1946 due to the United States' involvement in World War II. At the end of the war, the competition resumed and the name changed to the "Armored Cavalry Leadership Test" to reflect evolutionary changes in the Armor Force.

e. In 1955, Army Regulation 672-73, *Decorations, Awards and Honors--Armor Leadership Awards*, was published. For the first time, the Draper competition was formalized. The new regulation stipulated that tests would be held to determine the best platoon in a designated armored division. At this time, the official name for the award became the "Armor Leadership Award." Provisions were also made to allow National Guard armored divisions the opportunity to hold the competition whenever designated by the Commanding General, Continental Army Command. Competition events included categories such as physical training tests, military stakes, vehicle maintenance, individual appearance, and tactical operations.

f. In 1960, AR 672-73 was revised to correct a serious shortfall in the 1955 version. The regulation was changed to read in part "the Armor Leadership Award is intended to promote combat leadership in Armor units."

g. AR 672-73 was revised again in June 1978. Effective 01 August 1978, the regulation authorized the Commander of each armored and infantry division, armored cavalry regiment, separate armor brigade (including mechanized brigade), and armor group of the active Army, Army National Guard, and the United States Army Reserve to annually select the outstanding tank or cavalry unit, including attack helicopter and air cavalry units, under his command. The

Draper Leadership Award was no longer limited to just an armored division; wherever there was an armored unit there would be a Draper Armor Leadership Award. The level of competition was left at the discretion of the commander allowing for platoon thru battalion-sized elements to participate in the contest. Mechanized infantry units were allowed to compete at the discretion of the commander, but the contest was only open to armor or cavalry Soldiers.

h. AR 672-73, 1 November 1980, *Armor Leadership Award*. Eliminated mechanized infantry units from consideration and fixed responsibility for the administration of the award in the Army Reserve to Regional Headquarters. Selection procedures changed from a specific competition to the overall performance of an organization throughout the calendar year. This change was made in order to minimize the need for additional records or tactical exercises.

i. In 1991, the proponent for the Draper Armor Leadership Award and custodianship for the Goodrich Riding Trophies was given to the Chief of Armor and Commanding General of Fort Knox by the Commander, Training and Doctrine Command. At the same time, Department of the Army rescinded AR 672-73 and tasked the Chief of Armor to write and maintain the Armor Leadership Award regulation. That regulation was published on 5 March 1997 as Fort Knox Regulation 672-4. The Office of the Chief of Armor administers the Draper Armor Leadership Fund for the Chief of Armor.

j. In 2005, Army and Armor transformation created a need for the Draper Unit Awards criteria to be revised. Three guiding principles were established for the Draper Unit Awards:

(1) Units will compete against other units with like missions.

(2) An equitable number of company/troop elements will compete against each other for the unit award.

(3) The program will provide the maximum number of Armor company and Cavalry troop Commanders and First Sergeants the opportunity to compete.

k. Since it is not always possible to fully comply with all three principles based on geographic dispersion and the existence of separate Armor and Cavalry units, the separate Armor Company/Cavalry Troop competition was created. The Office of the Chief of Armor is charged by the Chief of Armor to annually review the program to ensure compliance to the maximum extent possible.

l. In 2010 the Armor School and all of its components moved to Ft Benning, GA along with the Office of the Chief of Armor and the Draper Armor Leadership Award.

m. The Draper Program SOP has been updated to support Modularity and awards the Draper award to all Commanders and Command Sergeants Major of Armor and Cavalry organizations.

Appendix B

Goodrich Riding Trophy History

1. The Goodrich Riding Trophy is the symbol of the Draper Armor Leadership Award. A trophy is distributed to each active Army division, separate brigade, armored cavalry regiment, and each Army Headquarters (Reserve). **The Goodrich Riding Trophies are the property of the Draper Armor Leadership Award Fund.** Each command will retain their Goodrich Riding Trophy unless they are deactivated or are no longer eligible for the award.

2. The following is a brief history of the Goodrich Riding Trophy:

a. The Goodrich Riding Trophy resulted from a conversation between Major L.E. Goodrich, Cavalry Reserve, and General Malin Craig, Chief of Cavalry, in 1926. Originally, Major Goodrich donated $500 to sponsor a mounted service ride. However, the final outcome of correspondence between the Chief of Cavalry and Major (later Colonel) Goodrich was the bronze equestrian statue shown in Appendix E.

b. A. Phimister Proctor, one of America's leading sculptural artists of the time, was commissioned to design and sculpture the Goodrich Riding Trophy. Proctor, who made a specialty of sculpting animals--particularly horses, produced a masterpiece of a Cavalry Trooper attacking with a drawn pistol using Sergeant Wotiski and his mount "Peggy" as models.

c. The original objective of the Goodrich Riding Trophy was to stimulate interest in cavalry training. It was to be awarded on an annual basis to the cavalry troop in the US Army deemed most proficient in a variety of areas. The Chief of Cavalry prescribed criteria and conditions for this competition. Competition ended in 1934 when the trophy had been won three years in succession and retired by the 3d Cavalry. The original Goodrich Riding Trophy remains the property of the 3d Cavalry Museum.

d. In 1974, the Draper Combat Leadership Trust Fund at Fort Knox and Colonel David K. Doyle, 54th Colonel of the 3d Cavalry, began collaboration on a project to revive the Goodrich Riding Trophy as the basis for awarding an annual Armor Leadership Award. The purpose of this award was to promote and recognize leadership in the Armor community by annually selecting the unit that performs in the most consistently outstanding manner. In 1977, the Draper fund awarded a contract for reproduction, in bronze, of 46 copies of the Goodrich Riding Trophy to be distributed to divisions and separate armor units throughout the Army.

e. In mid 2005, all of the Goodrich Riding Trophies were recalled from the field to re-establish accountability and to conduct the first maintenance since their implementation in 1977. The Army-wide accountability revealed that between 1977 and 2005 nine trophies were unaccounted for and officially written off as losses. A $25,000 restoration process was initiated to repair/restore 20 of the returned 37 trophies and to replace all of the bases with Italian marble. To improve accountability, a recess was created in the bottom of the marble base to allow for the placement of a detailed data plate. Additionally, black walnut display stands with brass engraveable plates were constructed to assist units in displaying the trophies and to record the winning company and/or troop.

Appendix C

Draper Armor Leadership Unit Award Company and Troop-Active Component

1. Purpose. To outline the procedures and guidelines concerning the Draper Armor Leadership Unit Award for Armor Companies and Cavalry Troops.

2. Summary. In accordance with the Draper SOP, the Commander of each armored and infantry division, cavalry regiment, or other organizations with Armor or Cavalry units, as approved by the Draper Council, of the active Army and Army National Guard will select annually the outstanding Armor company and Cavalry troop of his command based on the guidance in Chapter 2, Paragraph 2.j., (1)-(7). Army National Guard awards are addressed in Annex

3. Discussion.

a. **Only Armor Companies and Cavalry Troops are eligible to receive the Draper Armor Leadership Unit Award. HHC/HHT's do not meet the criteria for the award.**

b. The award is presented on an annual basis to a deserving unit selected by the winning unit's division/regimental Commander in accordance with Draper SOP. Evaluation is conducted for the period of 1 October through 30 September.

c. Each division/regiment is responsible for establishing its own criteria for selecting the top tank company and/or cavalry troop. The exceptions are the 2nd CR and the 173d Airborne Brigade which are covered in Appendix B; Appendix C addresses the separate units: 194th Armored Brigade, 316th Cavalry Brigade; Appendix D Addresses the 509th Parachute Infantry Regiment and the 11th ACR.

d. Upon selecting a winning unit, a memorandum is submitted no later than 15 November, This memorandum consists of the winning unit's designation and the full names of the Commander(s) and First Sergeant(s) along with the dates they served in position. The memorandum is signed by the Division/Regimental Commander and forwarded to:

Office of the Chief of Armor
ATTN: Draper Custodian
1 Karker Street, Suite 6600
Fort Benning, GA 31905-5000

Packets may be submitted via the Draper Email address at:
usarmy.benning.mcoe.mbx.armor-ocoa@mail.mil

Note: If more than one Commander or First Sergeant served for a significant amount of time during the evaluation period, both will receive an award. Individuals must serve position long enough to have had a significant contribution toward winning the award. Requests for Draper Awards for tours of less than 6 months must be accompanied by supporting justification of the individual's contribution.

e. The Commander/First Sergeant will receive the following:

(1) Goodrich Mini-Trophy

(2) Draper certificate signed by the Chief of Armor

f. The company/troop will receive the Draper Plaque.

g. Upon completion, the Draper Custodian will forward the awards to the address provided by the requesting unit.

h. Examples of the correct format for the Draper Award nomination memorandum are addressed in Appendix S and Appendix T.

i. The allocation for Draper Awards by unit is:

1. 1st Cavalry Division, 1st Infantry Division, 1st Armor Division, 2nd Infantry Division (FT Lewis), 3rd Infantry Division, and 4th Infantry Division will receive one Draper Award for the winning Armor Company and one Draper Award for the winning Cavalry Troop.

2. 10th Mountain Division, 25th Infantry Division, 82 ABN Divisions, and 101st ABN Division will each receive one Draper Award for the winning Cavalry Troop.

3. United States Army Europe (USAREUR) based organization 2nd Cavalry Regiment and 173rd ABN BDE and will receive one Draper Award.

4. 194th Armored Brigade, 316th Cavalry Brigade and will compete for one Draper Award; packets will be submitted to OCOA and evaluated by the Draper Leadership Award Council.

5. 509th Parachute Infantry Company and the 11th Armored Cavalry Regiment will compete for one Draper Award; packets will be submitted to OCOA and evaluated by the Draper Leadership Award Council.

6. The 3d Cavalry Regiment is allocated one Draper award for the winning Company or Troop within the organization.

Appendix D

Draper Armor Leadership Unit Award
USAREUR
(2nd CR, 173rd AB)

1. Purpose. To outline the procedures and guidelines concerning the Draper Armor Leadership Award for USAREUR individual units 2CR and 173rd

2. Summary. In accordance with the procedures and guidance established by the Office of the Chief of Armor, USAREUR based Armor/Cavalry units will compete for the Draper Armor Leadership Unit Award.

3. Discussion.

a. **Only Armor companies and Cavalry troops are eligible to receive the Draper Armor Leadership Unit Award. HHC/HHT's do not meet the criteria for the award.**

b. In order to sustain a viable Draper competition in USAREUR based units, each will select their top Cavalry Troop to compete for the USAREUR award and forward to the USAREUR G3 Training to receive the USAREUR Commander approval and signature. At the discretion of the USAREUR Commander/ or designated representative, the winning company/troop will be awarded the Draper Unit Award for that corresponding year. Evaluation is conducted over a 12-month period, 1 October through 30 September. USAREUR will submit the winning packet to Director of the Office of the Chief of Armor no later than 15 November. See submission example at Appendix T.

c. All packets will be mailed to the Office of the Chief of Armor at the following address:

Office of the Chief of Armor
ATTN: Draper Custodian
1 Karker Street, Suite 6600
Fort Benning, GA 31905-5000

*Submit packets via the Draper Email address at: usarmy.benning.mcoe.mbx.armor-ocoa@mail.mil

d. USAREUR command will establish the criteria for competition that will include, but is not limited to: APFT Average, Personal Weapons Qualification, Maintenance Readiness Rate, Gunnery Scores, Excellence in Armor enrollment, Retention Rate, Safety Incidents and Notable Events (such as community service, deployments, etc).

e. USAREUR G3 Training will submit a memorandum notifying the Office of the Chief of Armor of the Draper Award winner.

f. USAREUR Draper Unit Award example. The following information is submitted on

behalf of “COMPANY/TROOP” for the XXXX Calendar Year.

- Army Physical Fitness Test Average (APFT)
- Personal weapons qualification: (number of experts, sharp shooters and marksmen.)
- Gunnery Scores Average: (all weapons systems, distinguished, superior…)
- Number of Excellence in Armor members who were enrolled in the past 12 months:
- Safety: (Identify your significant safety accomplishments over the past 12 months.)
- Maintenance Operational Readiness (OR) percentage:
- Notable Events: (Provide supporting documentation.)

EXAMPLE UNIT
DRAPER AWARD SUBMISSION FORM

APFT Average	Total # Tested	Total # Pass	Total # Fail	Average Pass Score

Personal Weapons	Total # Qualifiers	# Expert	# Sharpshooter	# Marksman
	5.56/ 9MM/	5.56/ 9MM/	5.56/ 9MM/	5.56/ 9MM/
		Avg Expert	Avg Sharpshooter	Avg Marksman
		5.56/ 9MM/	5.56/ 9MM/	5.56/ 9MM/

Crew Served Weapons	Total Crews	Distinguished Crews	Superior Crews	Qualified Crews
M240				
.50 Cal				
MK-19				
TOW				
120MM				

Excellence in Armor	Total #	Enrolled (Curr FY)	Disenrolled (Curr FY)	Avg Enrolled (Ann)

Safety

Maintenance OR

Notable Events

Appendix E

Draper Armor Leadership Unit Award
Separate Unit
(194th Armored Brigade, 316th Cavalry Brigade, 2/16th Cavalry Squadron)

1. Purpose. To outline the procedures and guidelines concerning the Draper Armor Leadership Award for the Fort Benning based Armor Brigade and Cavalry Brigade competing units.

2. Summary. In accordance with the procedures and specific guidance established by the Office of the Chief of Armor, the Fort Benning based units--194th Armored Brigade and 316th Cavalry Brigade will compete for the Draper Armor Leadership Unit Award.

3. Discussion.

a. **Only Armor Companies and Cavalry Troops are eligible to receive the Draper Armor Leadership Unit Award. HHC/HHT's do not meet the criteria for the award.**

b. In order to sustain a viable Draper competition on Fort Benning, the 194th Armored Brigade, 316th Cavalry Brigade will each select their top Armor/Cavalry troop to compete for the Fort Benning Draper Armor Leadership Award. The Director, Office of the Chief of Armor will conduct a panel to choose the winning troop. Evaluation is conducted over a 12-month period, 1 October through 30 September.

c. A "Fort Benning Draper Award Submission Form" will be submitted no later than 30 October. The Commander of the 194th Armor Brigade and 316th Cavalry Brigade will submit a completed packet for the Armor/Cavalry unit he selects as the outstanding troop within his unit. Upon receipt, the Director of the Office of the Chief of Armor will review each packet and determine the winning unit based on the information provided. The Draper Custodian will then compile the results and notify the winning unit.

d. All packets will be forwarded to the Office of the Chief of Armor at the following address:

Office of the Chief of Armor
ATTN: Draper Custodian
1 Karker Street, Suite 6600
Fort Benning, GA 31905-5000

*Packets will also be submitted electronically via the Draper Email address at: usarmy.benning.mcoe.mbx.armor-ocoa@mail.mil

e. There is no standard format for the Draper Award. The criteria for competition will include, but is not limited to: APFT Average, Personal and Crew Served Weapons Qualification, Maintenance Readiness Rate, Gunnery Scores, Excellence in Armor enrollment, Safety Incidents and Notable Events/Occurrences. Commanders can also submit any additional notable

information for their individual units. Once again, format is left to the discretion of the submitting unit.

f. Fort Benning Draper Unit Award Example:

The following information is submitted on behalf of "TROOP" for the XXXX Calendar Year.

- Army Physical Fitness Test Average (APFT):
- Personal weapons qualification: (how many expert, sharp shooters…)
- Number of Excellence in Armor members who were enrolled in the past 12 months:
- Safety: (Identify your significant safety accomplishments over the past 12 months.)
- Maintenance Operational Readiness (OR) percentage:

FORT BENNING
DRAPER AWARD SUBMISSION FORM
(194th Armored Brigade and 316th Cavalry Brigade)

APFT Average	**Total # Tested**	**Total # Pass**	**Total # Fail**	**Average Pass Score**
Personal Weapons	**Total # Qualifiers**	**# Expert**	**# Sharpshooter**	**# Marksman**
	5.56/ 9MM/	5.56/ 9MM/	5.56/ 9MM/	5.56/ 9MM/
		Avg Expert	**Avg Sharpshooter**	**Avg Marksman**
		5.56/ 9MM/	5.56/ 9MM/	5.56/ 9MM/
Excellence in Armor	**Total #**	**Enrolled (Curr FY)**	**Disenrolled (Curr FY)**	**Avg Enrolled (Ann)**
Safety				
Maintenance OR				
Notable Events				

Appendix F

Draper Armor Leadership Unit Award
CONUS Separate Regiment

(509th Parachute Infantry Regiment, Fort Polk, LA. and 11th ACR, Fort Irwin, CA)

1. Purpose. To outline the procedures and guidelines concerning the Draper Armor Leadership Award for the CONUS based Armored Cavalry Regiment and Cavalry Regiment competing units.

2. Summary. In accordance with the procedures and specific guidance established by the Office of the Chief of Armor, the CONUS based units 509th Parachute Infantry Regiment and 11th Armored Cavalry Regiment will compete for the Draper Armor Leadership Unit Award.

3. Discussion.

a. **Only Armor Companies and Cavalry Troops are eligible to receive the Draper Armor Leadership Unit Award. HHC/HHT's do not meet the criteria for the award.**

b. In order to sustain a viable Draper competition between CONUS based 509th Parachute Infantry Regiment and 11th Armored Cavalry Regiment will each select their top Armor/Cavalry company/troop to compete for the CONUS Draper Armor Leadership Award. The Director, Office of the Chief of Armor will conduct a panel to choose the winning company/troop. Evaluation is conducted over a 12-month period, 1 October through 30 September.

c. A "CONUS Separate Regiment Form" will be submitted no later than 30 October. The Commander of the 509th PIR and 11th ACR will submit a completed packet for the Armor/Cavalry unit he selects as the outstanding troop within his regiment. Upon receipt, the Director of the Office of the Chief of Armor will review each packet and determine the winning unit based on the information provided. The Draper Custodian will then compile the results and notify the winning unit.

d. All packets will be forwarded to the Office of the Chief of Armor at the following address:

Office of the Chief of Armor
ATTN: Draper Custodian
1 Karker Street, Suite 6600
Fort Benning, GA 31905-5000

You may also submit packets via the Draper Email address at:
usarmy.benning.mcoe.mbx.armor-ocoa@mail.mil

e. There is no standard format for the Draper Award. The criteria for competition will include, but is not limited to: APFT Average, Personal and Crew Served Weapons Qualification, Maintenance Readiness Rate, Gunnery Scores, Excellence in Armor enrollment, Safety Incidents and Notable Events/Occurrences. Commanders can also submit any additional notable information for their individual units. Once again, format is left to the discretion of the submitting unit.

f. CONUS Cavalry Regiment Draper Unit Award Example:

The following information is submitted on behalf of "COMPANY" or "TROOP" for the XXXX Calendar Year.

- Army Physical Fitness Test Average (APFT):
- Personal weapons qualification: (how many expert, sharp shooters…)
- Number of Excellence in Armor members who were enrolled in the past 12 months:
- Safety: (Identify your significant safety accomplishments over the past 12 months.)
- Maintenance Operational Readiness (OR) percentage:

CONUS SEPARATE REGIMENT
DRAPER AWARD SUBMISSION FORM
(509th Parachute Infantry Regiment and 11th Armored Cavalry Regiment)

APFT Average	Total # Tested	Total # Pass	Total # Fail	Average Pass Score
Personal Weapons	**Total # Qualifiers**	**# Expert**	**# Sharpshooter**	**# Marksman**
	5.56/ 9MM/	5.56/ 9MM/	5.56/ 9MM/	5.56/ 9MM/
		Avg Expert	**Avg Sharpshooter**	**Avg Marksman**
		5.56/ 9MM/	5.56/ 9MM/	5.56/ 9MM/
Excellence in Armor	**Total #**	**Enrolled (Curr FY)**	**Disenrolled (Curr FY)**	**Avg Enrolled (Ann)**
Safety				
Maintenance OR				
Notable Events				

Appendix G

Draper Armor Leadership Unit Award Company and Troop- Army National Guard

1. Purpose. To outline the Draper Armor Leadership Unit Award procedures and guidelines for the Armor Companies and Cavalry Troops in the Army National Guard.

2. Summary. In accordance with the Draper SOP, the Commander of each Brigade or other organizations with Armor or Cavalry units, as approved by the Draper Council, of the Active Army, Army National Guard, and the United States Army Reserve will select annually the outstanding Armor company and Cavalry troop of his command based on the matrix at paragraph 3k.

3. Discussion.

a. **Only Armor Companies and Cavalry Troops are eligible to receive the Draper Armor Leadership Unit Award**. **HHC/HHT's do not meet the criteria for the award.**

b. The award is presented on an annual basis to a deserving unit nominated by the Brigade Commander and submitted to the Draper Committee in accordance with the Draper SOP (December 2011). The Draper Committee will board the nominations by region, to select the winner. Evaluation is conducted for the period of 1 October through 30 September.

c. The Office Chief of Armor developed the "regional" Award program for ARNG based on Army transformation, loss of divisional headquarters and to retain relative equity in the number of companies competing for the award. The winning unit in each of the six regions will be selected by a panel from the individual packets submitted by each Brigade. The exception to the regional award is the 28th ID which will choose a divisional winner and is not required to submit a packet to the panel, but to OCOA to process the award.

d. Each Brigade is responsible for establishing its own criteria for selecting the top tank company and/or cavalry troop for submission to the committee. However, each brigade must submit a packet for their selected company/troop in the format provided in paragraph 3l.

e. A Draper packet will be submitted no later than 15 November. The Commander will submit a completed packet for the unit he selects as the outstanding troop/company within his organization. Upon receipt, the Director of the Office of the Chief of Armor (OCOA) will review each packet and determine the winning unit within each region based on the information provided. The Draper Custodian will then compile the results and notify the winning unit.

f. All packets will be forwarded to the Office of the Chief of Armor at the following address:

Office of the Chief of Armor
ATTN: Draper Custodian
1 Karker Street, Suite 6600
Fort Benning, GA 31905-5000

You may also submit packets via the Draper Email address at:
usarmy.benning.mcoe.mbx.armor-ocoa@mail.mil

Note: If more than one Commander or First Sergeant served for a significant amount of time during the evaluation period, both will receive an award; however, individuals must serve in this position long enough to have had a significant contribution toward winning the award. Requests for Draper Awards for tours of less than 6 months must be accompanied by supporting justification of the individual's contributions.

g. Each CDR/1SG will receive the following:

(1) Goodrich Mini-Trophy

(2) Draper certificate signed by the Chief of Armor

h. The company/troop will receive a Draper Plaque.

i. Upon completion, the Draper Custodian will forward the awards to the address provided by the requesting unit.

j. An example of the correct format for the Draper Award nomination memorandum is in Appendix T.

k. The following matrix at paragraph (m) is a breakdown of the Regions for the Draper Unit Leadership Award and the number and type of unit awards that they are authorized to select annually.

NOTE: The regions and units identified in paragraph 3m are not "official" designations. They are identified for purposes of the Draper Program only.

Region	TANK COMPANY AWARD	CAV TROOP AWARD
1	**1**	**1**
2	**1**	**1**
3	**1**	**1**
4	**0**	**1**
5	**0**	**1**
6	**1**	

l. ARNG Draper Unit Award Example Evaluation Sheet:

The following information is submitted on behalf of "Company"/ "TROOP" for the XXXX Calendar Year.

- Army Physical Fitness Test Average (APFT):

- Personal weapons qualification: (how many expert, sharp shooters, marksmen)
- Gunnery Scores Average: (all weapons systems, distinguished, superior, qualified)
- Number of Excellence in Armor members who were enrolled in the past 12 months:
- Safety: (Identify your significant safety accomplishments over the past 12 months.)
- Maintenance Operational Readiness (OR) percentage:
- Notable Events: (Provide supporting documentation.)

EXAMPLE UNIT
DRAPER AWARD SUBMISSION FORM

APFT Average	Total # Tested	Total # Pass	Total # Fail	Average Pass Score

Personal Weapons	Total # Qualifiers	# Expert	# Sharpshooter	# Marksman
	5.56/ 9MM/	5.56/ 9MM/	5.56/ 9MM/	5.56/ 9MM/
		Avg Expert	Avg Sharpshooter	Avg Marksman
		5.56/ 9MM/	5.56/ 9MM/	5.56/ 9MM/

Crew Served Weapons	Total Crews	Distinguished Crews	Superior Crews	Qualified Crews
M240				
.50 Cal				
MK-19				
TOW				
120MM				

Excellence in Armor	Total #	Enrolled (Curr FY)	Disenrolled (Curr FY)	Avg Enrolled (Ann)

Safety

Maintenance OR

Notable Events

m. ARNG Units by Region:

Region

1	81st ABCT	116th ABCT	278th ABCT	155th ABCT	1-34th ABCT	55-28th ABCT
2	37th IBCT	30th ABCT	116-29th IBCT	50th IBCT	29th IBCT	2-28th IBCT
3	41st IBCT	79th IBCT	48th IBCT	53rd IBCT	56-28th IBCT	
4	45th IBCT	39th IBCT	72-36th IBCT	56-72nd IBCT	256th IBCT	
5	2-34th IBCT	32nd IBCT	33rd IBCT	27th IBCT	86th IBCT	
6	297th BfSB	219th BfSB	67th BfSB	58th BfSB	560th BfSB	71st BfSB
	142nd BfSB	1-145 CAB	2-137 CAB	1-118 CAB	1-221 CAB	1-145 CAB

Appendix H

Draper Armor Leadership Unit Award
Separate Unit

(1-204th RTI, 1-154th RTI, 175th RTI, 1-166th RTI, 2-117th RTI, and 1-136th RTI)

1. Purpose. To outline the procedures and guidelines concerning the Draper Armor Leadership Award for the Armor Battalions at each Army National Guard Regional Training Institute (RTI).

2. Summary. In accordance with the procedures and specific guidelines established by the Office of the Chief of Armor, the Armor Battalions at the Army National Guard Regional Training Institutes of Idaho, Mississippi, Minnesota, Pennsylvania, Tennessee, and Texas will compete collectively for the Draper Armor Leadership Unit Award.

3. Discussion.

a. **Only Armor Battalions are eligible to receive the Draper Armor Leadership Unit Award. HHC/HHT's do not meet the criteria for the award.**

b. The RTIs will submit on their own behalf, and the Director, Office of the Chief of Armor will conduct a panel to choose the award winner. The award is presented on an annual basis, and the period of each evaluation is 1 October through 30 September.

c. If a unit wishes to be considered for this award, submission will occur no later than 15 November. Upon receipt, the Director, Office of the Chief of Armor will review each packet and determine the winning unit based on the information provided. The Draper Custodian will compile the results and notify the winning unit.

d. All packets will be forwarded to the Office of the Chief of Armor.

Office of the Chief of Armor
ATTN: Draper Custodian
1 Karker Street, Suite 6600
Fort Benning, GA 31905-5000

Or, electronically via the Draper Email address:
usarmy.benning.mcoe.mbx.armor-ocoa@mail.mil

e. There is no standard format for the Draper Award submission. The criteria for competition will include, but is not limited to: APFT average, personal weapons qualification, operational readiness rate, safety record and notable events/occurrences. Commanders may also submit any additional notable information for their individual units. Once again, format is left to the discretion of the submitting unit.

f. Draper unit award submission example:

"The following information is submitted on behalf of "X/XXX RTI" for Calendar Year XXXX."

- Army Physical Fitness Test (APFT) average
- Personal weapons qualification (expert, sharp shooters, etc.)
- Number of Excellence in Armor (EIA) members enrolled in the past 12 months
- Safety: Identify significant safety accomplishments over the past 12 months
- Maintenance: Operational Readiness (OR) percentage

ARNG RTI SEPARATE UNIT
DRAPER AWARD SUBMISSION FORM

APFT Average	**Total # Tested**	**Total # Pass**	**Total # Fail**	**Average Pass Score**
Personal Weapons	**Total # Qualifiers**	**# Expert**	**# Sharpshooter**	**# Marksman**
	5.56/ 9MM/	5.56/ 9MM/	5.56/ 9MM/	5.56/ 9MM/
		Avg Expert	**Avg Sharpshooter**	**Avg Marksman**
		5.56/ 9MM/	5.56/ 9MM/	5.56/ 9MM/
Excellence in Armor	**Total #**	**Enrolled (Curr FY)**	**Disenrolled (Curr FY)**	**Avg Enrolled (Ann)**
Safety				
Maintenance OR				
Notable Events				

Appendix I

Draper Armor Leadership Award Individual Student/Instructor/Drill Sergeant

1. Purpose. To outline the procedures and guidelines concerning the Individual Draper Armor Leadership Award.

2. Summary. In accordance with the procedures and guidance established by the Office of the Chief of Armor, the Draper Armor Leadership Program will recognize the Armor or Cavalry student of the cycle for each Armor/Cavalry Initial Entry Training (IET), Noncommissioned Officer Education System (NCOES) – both Active Component and Army National Guard Regional Training Institutes (ARNG RTI), and Officer Education System (OES) course. The Draper Program will also annually recognize one Armor/Cavalry Instructor and Drill Sergeant in each US Army Armor School training unit and each of the five ARNG RTIs. The awards will be presented to the student in each cycle, and the instructor annually, who exhibit the highest level of excellence in ***leadership***.

3. Discussion.

a. **Only Armor Branch Officers and CMF 19 Enlisted Soldiers are eligible to receive the Draper Armor Leadership Individual Student/Instructor/Drill Sergeant Award.**

b. The Draper Armor Leadership Award Program will provide an individual award to selected students who attend Armor/Cavalry IET, NCOES, or OES courses upon their graduation from the US Army Armor School. These awards are based on demonstrated professional expertise and ***leadership*** during their attendance at the course. An example for the correct format for the Draper Award recommendation memorandum is in Appendix T. NOTE: The Draper Award is based on Excellence in Leadership. While the honor graduate may also win the Draper Award, it does not have to be the same Soldier/NCO/Officer.

(1) The individual student award will consist of a Draper Coin and a Draper Certificate signed by the Chief of Armor and will be presented for the following:

(a) Armor Basic Officer Leaders Course (A-BOLC)

(b) Advance Leaders Course (ALC)

(c) Maneuver Senior Leaders Course (M-SLC)

(d) MOS 19D and 19K One Station Unit Training (OSUT).

(e) Each ARNG RTI NCOES course.

c. The Draper Armor Leadership Award Program will provide an individual award to the Instructor or Drill Sergeant for US Army Armor School Armor and Cavalry IET, NCOES, ARNG RTI Instructor, or OES courses/organizations as follows:

(1) The individual Instructor and Drill Sergeant award will consist of a Draper Coin, Leadership Book, Plaque, and a certificate signed by the Chief of Armor

a. 194th Armored Brigade: One 19D and 19K instructor and one 19D and 19K Drill Sergeant per year. (Total 4)

b. 316th Cavalry Brigade, 199th Infantry Brigade, and 2/16th Cavalry Squadron: One Officer instructor and two NCO instructors (One A- BOLC SGI and one non A-BOLC instructor per year. (Total 3)

c. Noncommissioned Officer Academy: One ALC and one M-SLC instructor per year. (Total 2)

d. Army National Guard Regional Training Institute: One ALC and one SLC instructor per RTI per year; ID (1), MN (1), MS (2), PA (2), TN (1), and TX (1), (Total 8).

Note: The Annual Draper Leadership Award is "not" the instructor of the year award; it is recognition of the instructor who exhibits the highest leadership qualities. All Draper awards must be a recognition of excellence in *"**leadership**"*. (However, the instructor of the year can also be the Draper winner, if he is both the top "technical" instructor and top leader.)

d. The award is presented on an annual basis to a deserving individual selected by the unit's Commander/Commandant in accordance with the Draper SOP. Evaluation is conducted for the period of 1 October through 30 September. Each unit is responsible for establishing its own criteria for selecting the top individual. Upon selection a memorandum is submitted no later than 15 November.

Appendix J

Draper Armor Leadership Award
Commander/Command Sergeant Major

1. Purpose. To outline the procedures and guidelines concerning the recognition of Officers selected for Battalion/Brigade command and NCOs appointed as Command Sergeant Major who have Armor/Cavalry Soldiers within their formations.

2. Summary. In accordance with the procedures and guidance established by the Office of the Chief of Armor, the Draper Award Program will recognize those Officers selected for command from a command selection list (CSL) position and NCOs selected for Command Sergeant Major from a command selection list and appointed as CSM.

3. Discussion.

a. All Armor Officers selected from the Command Select List (CSL) for Armor/Cavalry or Combined Arms Battalion/Brigade command are eligible for the Commanders award. Additionally, all Officers in Command of Armor/Cavalry Soldiers at the BN/BDE level are eligible for the Draper award.

b. Only CSMs selected to serve as the CSM for Armor/Cavalry or Combined Arms Battalion/Brigades are eligible for the Command Sergeant Major award. Additionally, all CSMs selected to serve as the Command Sergeant Major of Armor/Cavalry Soldiers at the BN/BDE level are eligible for the Draper award.

c. Draper Coins, Leadership Books, and a Draper Certificate signed by the Chief of Armor and Armor School Command Sergeant Major will be awarded to Battalion Commanders and Command Sergeants Major as follows:

d. The Draper Print will be presented to Brigade Commanders and CSMs as follows:

(1) In conjunction with their selection for brigade level command.

(2) Upon their selection as a brigade level Command Sergeant Major.

(3) SGM, CSM, and COL or above may request a print upon receiving a retirement date.

Appendix K
Draper Goodrich Riding Trophy

1. The trophy is made of bronze and is mounted on a marble base. The trophy's serial number and other pertinent data is located on the bottom of the base. A black walnut display pedestal is included to ensure that the Goodrich Riding Trophy is properly displayed and a history of current winners is visible.

NOMENCLATURE

Length:	27 inches from tip of nose to tip of tail
Height:	17 inches including marble base
Weight:	approximately 65 pounds

2. Goodrich Riding Trophy Maintenance and Handling

a. When moving or carrying the trophy, pick it up only by the marble base. Do **NOT** pick the trophy up by the tail and/or reins.

b. When cleaning the trophy dry dust it with a soft rag or camel hairbrush. You may use water and/or damp rag if necessary. Do **NOT** use chemical cleaners of any kind or brass polishes, this includes "Brasso". This will remove the protective Patina coating and damage the trophy.

c. If the trophy is damaged for any reason, contact the draper custodian. Do not try and have the trophy repaired. A qualified bronze artist contracted through the Draper Custodian will repair the trophy. Contact the Draper Custodian at (706) 545-0670 or DSN 835-0670 or via email at usarmy.benning.mcoe.mbx.armor-ocoa@mail.mil

Appendix L

Draper Print

1. Purpose. To outline the procedures and guidelines concerning the Draper Armor Leadership Award Artist Prints.

2. Summary.

a. The Draper Senior Armor Leadership Print was established to recognize those retired Armor and Cavalry leaders that distinguished themselves as trainers or leaders of the Armor Force and to recognize members of the Armor Force who made significant contribution to Armor/Cavalry. This print evolved from the leadership award whose initial thrust was to recognize the best-trained platoon of Horse Mounted Cavalry. This has been expanded in recent years to identify the best Armor or Cavalry Company or Troop per division, separate brigade, and regiment; plus those individuals who excel while performing other Armor and Cavalry related duties.

b. The culmination of this project took place the night of 3 June 1997 when the Chief of Armor presented the initial award to General Gordon R. Sullivan at the Regimental Assembly during the 1997 Armor Conference. Roy Minagawa, artist of the original oil painting, presented the painting to the Armor Center on 30 July 1997.

3. Discussion.

a. Draper Print.

(1) The Draper Print will be awarded to BDE command selectees and Brigade/Regimental CSM appointees based upon guidance in this SOP.

(2) The Draper Print will also be awarded to retiring senior Officers (LTC and above) and NCOs (MSG and above) based on their leadership and contributions during their careers. Requests for award of the Draper Print to retiring Armor Officers/NCOs should be forwarded to the Office of the Chief of Armor. The request must be signed by a Colonel and include a bio and justification, along with a complete mailing address.

(3) The Office of the Chief of Armor will forward the request to the Draper Council for approval. Award of the print will be based on truly exceptional contributions and excellence in leadership throughout the retiring Soldier's career. An example of a request for award of the Draper Print is provided at Appendix S.

(4) The Draper Print may be presented posthumously to the family of a deceased Armor Officer or NCO.

(5) The brass plate affixed to the Draper Print will read as follows:

(a) Draper Print:

COL/CSM John R. Doe
In Recognition of Your Distinguished
Leadership and Service to the
3rd Brigade 87th Division

(b) Draper Retiree Print:

COL or CSM John R. Doe
In Recognition of Your Distinguished
Leadership and Service to the
Armor Branch

APPENDIX M

Draper Plaque

1. The Draper Plaque is awarded to the top company/troop selected as the winner of the Draper Armor Leadership Unit Award. The plaque plate will read as follows:

Draper Armor Leadership Award
01 Oct 08 – 30 Sept 09
X Troop, X Squadron, XXth Cavalry

-or-

SSG John R. Doe
01 Oct 08 – 30 Sept 09
Draper Armor Leadership Instructor/Drill Sergeant Award

2. An individual may only receive one Draper Plaque, even if he receives multiple Draper Awards.

Appendix N

Goodrich Riding Mini-Trophy

1. The Goodrich Mini-Trophy is awarded annually to the Armor/Cavalry Company/Troop Commander and 1SG of the tank company/troop and/or armored cavalry troop chosen as the outstanding company/troop in each division, regiment, or separate brigade. The Draper mini-trophy plate will read as follows:

Draper Armor Leadership Unit Award Winner
CPT/1SG John R. Doe
01 Oct 08 – 30 Sept 09
X Company, X Battalion, XXth Armor

2. The Goodrich Riding Mini-Trophy is not intended as an individual award outside the parameters identified above. It will be awarded outside these guidelines only in extraordinary circumstances with approval of the Draper Council.

Appendix O

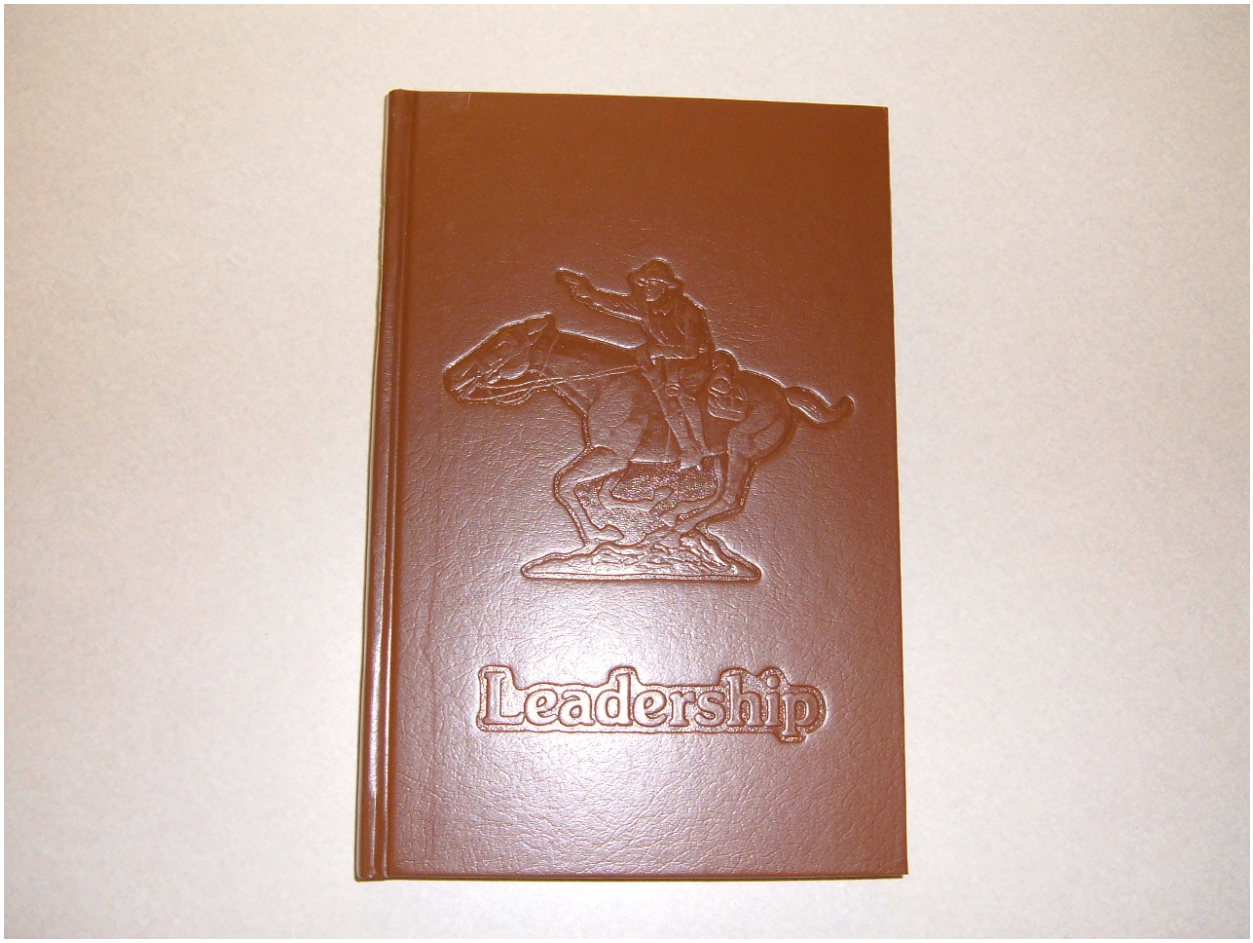
Draper Coin

1. The Draper Coin is awarded to all Draper Award recipients.

2. An individual may only receive one Draper Coin even if he receives multiple Draper Awards.

Appendix P

Draper Armor Leadership Book

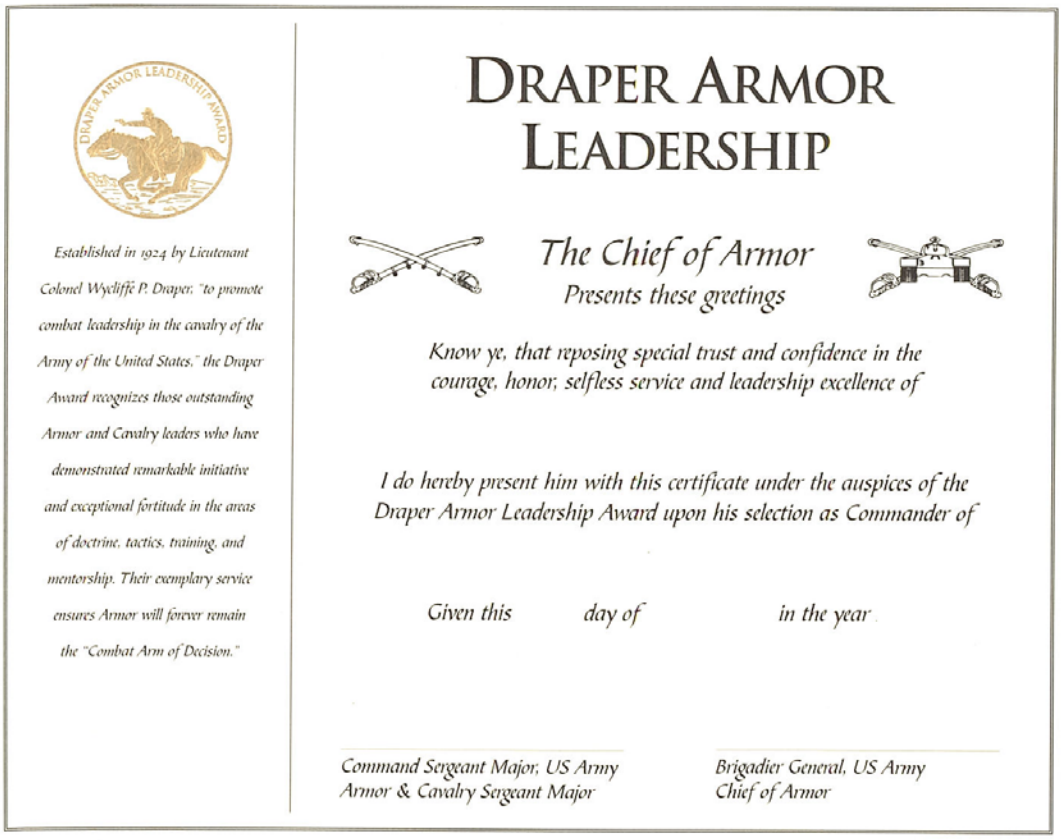


1. The Draper Armor Leadership Book is awarded to Draper Armor Leadership Unit Award winners, Draper Leadership Award Instructor/Drill Sergeant winners, and to battalion/brigade appointed Commanders and Command Sergeant Majors.

2.An individual may only receive one Draper Book even if he receives multiple Draper Awards.

Appendix Q

Battalion/Squadron and Brigade/Regiment Commander Draper Certificate



DRAPER ARMOR LEADERSHIP AWARD

Established in 1924 by Lieutenant Colonel Wycliffe P. Draper, "to promote combat leadership in the cavalry of the Army of the United States," the Draper Award recognizes those outstanding Armor and Cavalry leaders who have demonstrated remarkable initiative and exceptional fortitude in the areas of doctrine, tactics, training, and mentorship. Their exemplary service ensures Armor will forever remain the "Combat Arm of Decision."

DRAPER ARMOR LEADERSHIP

The Chief of Armor
Presents these greetings

Know ye, that reposing special trust and confidence in the courage, honor, selfless service and leadership excellence of

I do hereby present him with this certificate under the auspices of the Draper Armor Leadership Award upon his selection as Commander of

Given this day of in the year

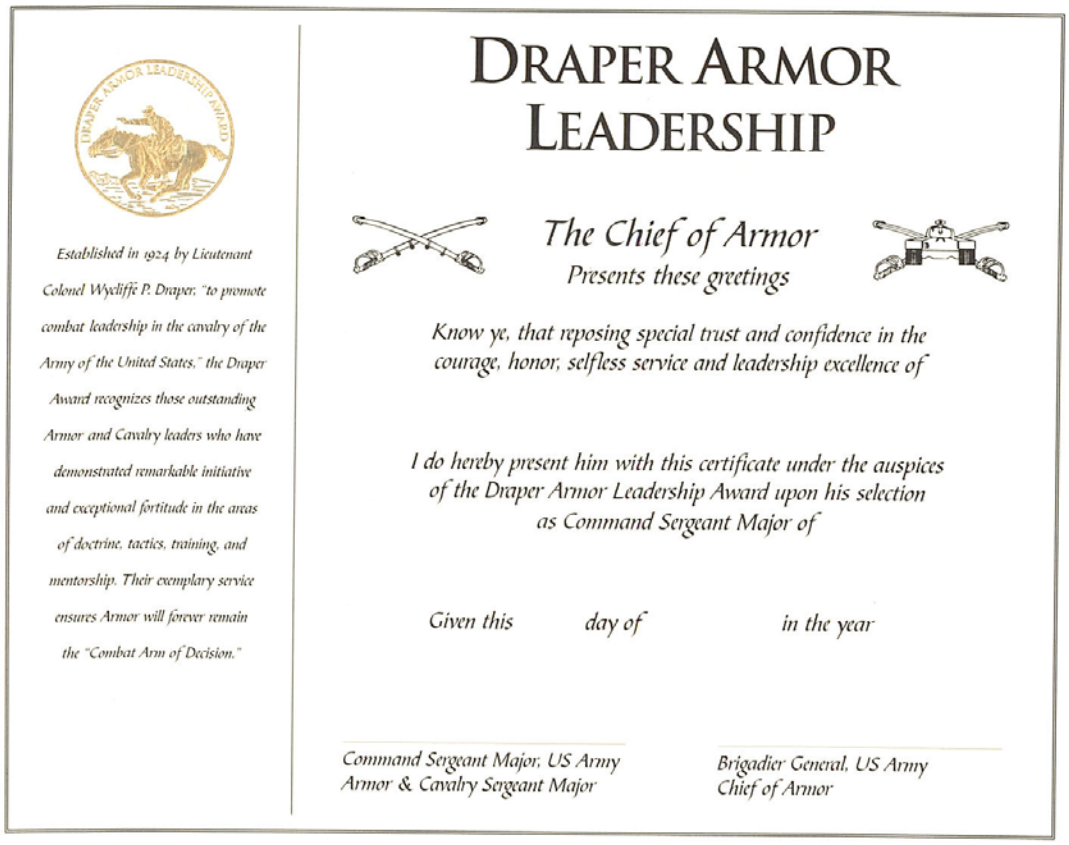
Command Sergeant Major, US Army
Armor & Cavalry Sergeant Major

Brigadier General, US Army
Chief of Armor

NOTE: This Draper Certificate is awarded to commanders in conjunction with their selection for battalion level command with assigned Armor / Cavalry Soldiers.

Appendix R

Command Sergeant Major Draper Certificate



Established in 1924 by Lieutenant Colonel Wycliffe P. Draper, "to promote combat leadership in the cavalry of the Army of the United States," the Draper Award recognizes those outstanding Armor and Cavalry leaders who have demonstrated remarkable initiative and exceptional fortitude in the areas of doctrine, tactics, training, and mentorship. Their exemplary service ensures Armor will forever remain the "Combat Arm of Decision."

DRAPER ARMOR LEADERSHIP

The Chief of Armor
Presents these greetings

Know ye, that reposing special trust and confidence in the courage, honor, selfless service and leadership excellence of

I do hereby present him with this certificate under the auspices of the Draper Armor Leadership Award upon his selection as Command Sergeant Major of

Given this day of in the year

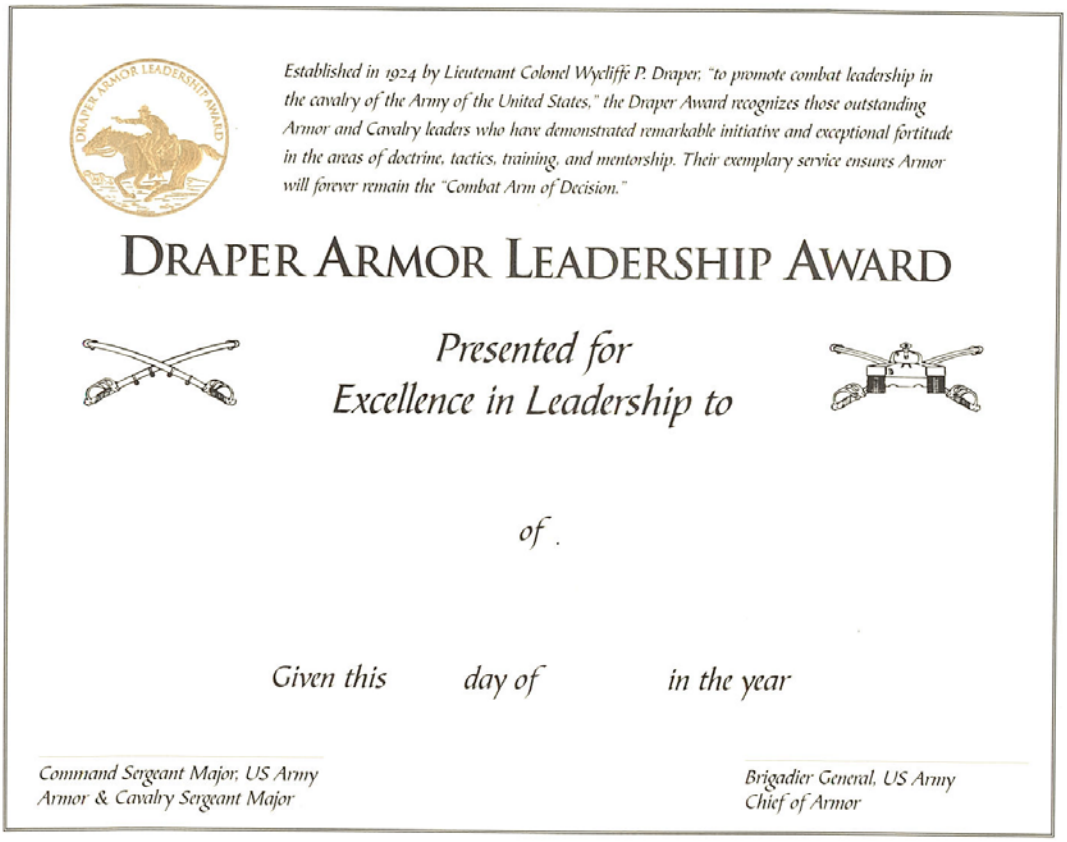
Command Sergeant Major, US Army
Armor & Cavalry Sergeant Major

Brigadier General, US Army
Chief of Armor

NOTE: This Draper Certificate is awarded to Command Sergeants Major upon their appointment as Command Sergeant Major and subsequent assignment to an Armor or Cavalry battalion/squadron and/or brigade/regiment.

Appendix S

Company/Troop Commander and First Sergeant Draper Certificate



Established in 1924 by Lieutenant Colonel Wycliffe P. Draper, "to promote combat leadership in the cavalry of the Army of the United States," the Draper Award recognizes those outstanding Armor and Cavalry leaders who have demonstrated remarkable initiative and exceptional fortitude in the areas of doctrine, tactics, training, and mentorship. Their exemplary service ensures Armor will forever remain the "Combat Arm of Decision."

DRAPER ARMOR LEADERSHIP AWARD

Presented for
Excellence in Leadership to

of .

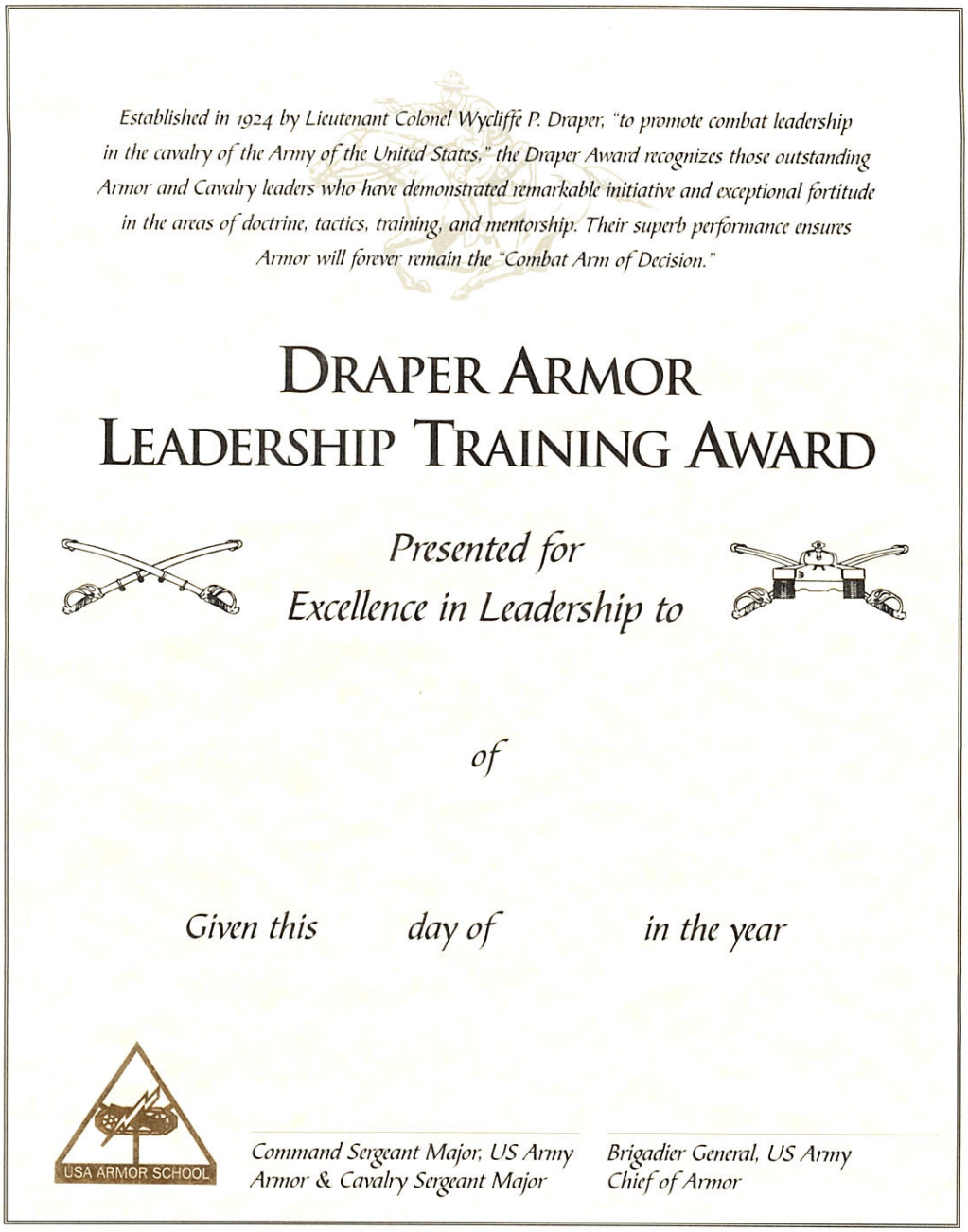
Given this day of in the year

Command Sergeant Major, US Army
Armor & Cavalry Sergeant Major

Brigadier General, US Army
Chief of Armor

NOTE: This Draper Certificate is awarded annually to the Company/Troop Commander and First Sergeant of the tank company or cavalry troop chosen as the outstanding company/troop in each division, regiment, or separate unit.

Appendix T
Training Draper Certificate



Established in 1924 by Lieutenant Colonel Wycliffe P. Draper, "to promote combat leadership in the cavalry of the Army of the United States," the Draper Award recognizes those outstanding Armor and Cavalry leaders who have demonstrated remarkable initiative and exceptional fortitude in the areas of doctrine, tactics, training, and mentorship. Their superb performance ensures Armor will forever remain the "Combat Arm of Decision."

DRAPER ARMOR
LEADERSHIP TRAINING AWARD

Presented for
Excellence in Leadership to

of

Given this day of in the year

USA ARMOR SCHOOL

Command Sergeant Major, US Army
Armor & Cavalry Sergeant Major

Brigadier General, US Army
Chief of Armor

NOTE: This Draper Certificate is awarded to students and Instructors/Drill Sergeants in Armor School IET, OES, and NCOES courses.

Appendix U

Memorandum for Draper Award Active Component Company/Troop Unit Nomination (Example)

DEPARTMENT OF THE ARMY
HEADQUARTERS, 12TH ARMORED DIVISION
FORT APRIL, NEBRASKA 45667-0009

Office Symbol ---- Date ----

MEMORANDUM FOR Commander, US Army Armor School, ATTN: ATZK-AR (Draper), Fort Benning, GA 31905.

SUBJECT: Draper Armor Leadership Award

1. The 12th Armored Division proudly announces its annual recipient of the Draper Armor Leadership Award. The winning unit is:

Company A, 2d Bn, 87th Armor
Commander: CPT Thomas D. Klingel (from date/to date)
First Sergeant: 1SG Frank C. Johnson (from date/to date)

2. Please send the awards to:

Commander
12th Armored Division
ATTN: AETX-DDC-E, G3 (CPT Robus/SGM Ferrari)
1st Street, Bldg. 123, Room 25
Fort Peterson, Nebraska 45667-0009

3. POC this HQs is MAJ Holley/SGM Cohn, G-3 Training, DSN 331-6345/8976 or fax 331-7777.

LUIS H. JACKSON — Battalion/Squadron Commander
LTC, AR
Commanding

KEVIN G. BROWN — Brigade/Regimental Commander
COL, AR
Commanding

JOHN MAYFIELD — Division Commander or Division Commanders Representative
MG, USA

Commanding

Appendix V

Memorandum for Training Draper Award Nomination (Example)

DEPARTMENT OF THE ARMY
P TROOP, 2ND SQUADRON, 14TH CAVALRY REGIMENT
FORT KNOX, KENTUCKY 40117

Office Symbol ---- Date ----

MEMORANDUM FOR Commander, US Army Armor School, ATTN: ATZK-AR (Draper), Fort Benning, GA 31905.

SUBJECT: Draper Armor Leadership Award

1. Request the following individual from K Troop, 2d Squadron, 14th Cavalry Regiment be awarded the Draper Armor Leadership Award. The training cycle began 18 Dec 02 and ends 02 April 03. The class number is 10-03.

Galloway, William. SSG Leadership Award Winner

Forwarding Address: 550 Mike Lake Road
Ekron, KY 40117

2. ***************REASON FOR BEING SELECTED*****************

3. Please send the awards to:

Commander
12th Armored Division
ATTN: AETX-DDC-E, G-3 (CPT Robus/SGM Cohn)
1st Street, Bldg. 123, Room 25
Fort Crook, Nebraska 45667-0009

4. POC for this information is SFC Padgett, S3 Training, DSN 331-6345/8976 or fax 331-7777.

David J. Neuzil
CPT, AR
Commanding

Appendix W

Memorandum for Draper Print Request (Example)

DEPARTMENT OF THE ARMY
P TROOP, 2ND SQUADRON, 14TH CAVALRY REGIMENT
FORT KNOX, KENTUCKY 40117

Office Symbol ---- Date ----

MEMORANDUM FOR OFFICE OF THE CHIEF OF ARMOR

SUBJECT: Draper Print for COL/LTC/CSM John M. Doe

1. Purpose. To request the Draper Print of the Goodrich Riding Trophy be awarded to COL/LTC/CSM Doe.

2. Recommendation. The Draper Print be awarded to COL/LTC/CSM Doe for his significant leadership contribution to the Armor/Cavalry force.

3. Discussion. COL Ham has requested Command Sergeant Major John M. Doe receive a copy of the Draper Print. During his 30 years of service, CSM Doe was assigned in many different positions ranging from Scout Section Sergeant to his most recent assignment as Command Sergeant Major of 1st Brigade, 2d Infantry Division, Camp Casey, Republic of Korea. His assignments also include tours to the 2/3 Armored Cavalry Regiment, Fort Bliss, Texas; 3/11 Armored Cavalry Regiment; 4-37 Armor, Fort Knox, Kentucky; 1-73 Armor, Fort Irwin, California; 2-72 Armor, Camp Casey, Republic of Korea; 4-35 Armor, Fort Polk, Louisiana; 3-66 Armor, Fort Hood, Texas; 1-34 Armor, Fort Riley, Kansas; 1-72 Armor, Camp Casey, Republic of Korea. His awards and decorations include: Meritorious Service Medal (4th Oak Leaf Cluster), Army Commendation Medal (1 Oak Leaf Cluster), and Army Achievement Medal and Good Conduct Medal (8th Oak Leaf Cluster). CSM Doe will retire 9 May 2004. The Draper Print will be mailed to XXXXXXXXXXXXX.

4. POC is (Rank & Name), (phone number).

NATHAN R. HALE
COL, AR
Commanding

(Requires an Col or higher signature)

Appendix X

Memorandum for Draper Award ARNG Regional Company/Troop Unit Nomination (Example)

DEPARTMENT OF THE ARMY
HEADQUARTERS, 12TH ARMORED BRIGADE
FORT ATKINSON, NEBRASKA 45667-0009

Office Symbol ---- Date ----

MEMORANDUM FOR Commander, US Army Armor School, ATTN: ATZK-AR (Draper), Fort Benning, GA 31905.

SUBJECT: ARNG Regional Submission for Draper Armor Leadership Award

1. The 12th Armored Brigade nominates XXXX Troop/Company as its annual nominee for the Draper Armor Leadership Award. We have attached a packet IAW the Draper SOP Appendix D.

2. If selected as the winning unit Nominees are as follows:

   Company A, 2d Bn, 87th Armor
   Commander: CPT Thomas D. Klingel (from date/to date), (Branch)
   First Sergeant: 1SG Frank C. Johnson (from date/to date)

3. If this unit is selected as the regional winner, please submit the award to :

   Commander
   12th Armored Brigade
   ATTN: AETX-DDC-E, S3 (CPT Robus/SGM Ferrari)
   1st Street, Bldg. 123, Room 25
   Fort Robinson, Nebraska 45667-0009

4. POC this HQs is MAJ Holley/SGM Cohn, S-3 Training, DSN 331-6345/8976 or fax 331-7777.

LUIS H. JACKSON Battalion/Squadron Commander
LTC, AR
Commanding

CLAY M. JOHNSON Brigade/Regimental Commander
COL, AR
Commanding

JOHN MAYFIELD Division Commander or Division Commanders Representative
MG, USA
Commanding