

FREQUENTLY ASKED QUESTIONS

What is HSPD12?

Homeland Security Presidential Directive #12 directs the Department of Defense to use the National Crime Information Center Interstate Identification Index (NCIC-III) to vet personnel entering the installation that do not possess a U.S. Government Common Access Card (CAC), Automated Installation Entry (AIE) card issued by Fort Benning Department of Emergency Services and/or Uniformed Services Identification (ID) Card, Transportation Workers Identification Card (TWIC). The program was implemented on 1 January 2015 on Fort Benning, with enforcement being increased in stages to minimize impact to the public.

How will the process change for Military ID Card/Retiree ID Card/Family Member ID/Department of Defense CAC Card holders?

There will be no change. Proceed to the gate as you normally would. If you are traveling in the same vehicle with visitors ages 18 and older, ensure they have a valid photo ID such as a driver's license.

What if I forget my CAC or ID?

You will be required to go to the I-185 Visitor Control Center for a NCIC-III background check and receive a visitor's pass – or you can have someone bring your ID to you. Note: If derogatory information appears on a NCIC-III check that bars you from the installation, you will need to go through the appeals process before gaining access to the installation again, even if you have valid credentials. Active duty service members may be vouched onto the installation by another service member provided they are in uniform and in possession of a valid CAC Card. Upon being vouched onto the installation, the vouched soldier must be in the same vehicle with the voucher when entering the installation.

Can I apply for a pass in advance?

Yes. You may apply for a pass up to 30 days in advance, but no later than 5-7 days prior to your visit. Forms can be obtained by going to <http://www.benning.army.mil/gateinfo>. The process is different depending on whether you are a visitor or a contractor.

If I have a military ID and I want to bring a non-ID holder on post, do they require a background check?

If you have a military ID cardholder and your guest is in your vehicle with you, they can accompany you on post provided they have a valid government issued credential. Their ID card may be scanned. If they do not have an ID, they will not be allowed to enter Fort Benning. <https://www.dhs.gov/real-id-public-faqs>

My son is graduating in January and we are planning to stay for a week. Do we need a visitor's pass? If so, how long is the pass valid, and can we go on and off the installation without a new background check every time?

You and each visitor with you 18 and over will need a visitor's pass. The Visitor Control Center can issue a pass good for the length of your visit so you only need to do the background check once. You need to indicate how long the visit is for and what the purpose of the visit is.

My son's graduation dinner and graduation is coming up and we are coming from out of town to attend. There are three of us. Do each of us need a background check for this or just a visitor pass?

If you need to travel onto Fort Benning, you and all passengers in your vehicle 18 and over will require a background check and a visitor's pass. The passes will be valid for the duration of your visit to the installation. Background checks and passes are issued at the I-185 Visitor Control Center 24hrs a day, 7 days a week.. For all graduations and Unit Sponsored Special Events a Graduation placard will be generated identifying the sponsoring unit and location of the event. Upon arriving at Fort Benning, proceed to the Visitor Control Center at which time you will be required to verify the organization and date of the graduation. Normally, the unit will provide a graduation letter to be used as the source document for this task. Upon verifying your soldiers status, a Special Event Windshield Pass will be issued, this pass will cover all occupants of the vehicle entering the installation. Keep in mind, all personnel will still be required to provide a government issued credential in accordance with the above listed guidance.

I'm divorced and non-military but my child is a military dependent with an ID card. Do I need a visitor's pass to take her to medical appointments on post? How does this work?

You are eligible for an Automated Installation Entry badge upon completion of a NCIC III background check. Prior to arriving at your appointment, you are required to have a valid DOD Agent Card as a source document. Upon receiving an Agent Card, proceed to the Contractor Badging Officer (Building 19), Vibbert Ave and request the AIE badge. AIE badges are valid for the same dates as the Agent Card. If you do not have an Agent Card, please contact the DHR Badging Office at (706) 545-4068/9085.

I am active-duty military with a 21-year-old dependent who is a part-time student and no longer has a military ID. He still lives at home with us on Fort Benning while he attends school. Will he be required to go through the Visitor Control Center each time he leaves for school and comes back onto post? Is there a plan to issue former dependents living on post a long-term pass?

If your dependent lives with you on post, he is eligible for an AIE card. You will need to sponsor him for the AIE card. You will be required to complete the Long-term Visitors Access Request Form for your child. Upon completion of the forms, you must proceed to the Contractor Badging Office (Building 19) with the supporting documentation to complete the process. The sponsor must accompany the child on the day of the appointment.

I work for a Federal Agency as a Government Employee. Is my ID Valid.

Your federal credentials are acceptable identification. You do not need a visitor pass. Proceed to the gate as you normally would. Locally produce organization internal badges (ie..proximity cards, clinic badges, contractor issued site badges) do not meet the criteria and will not be accepted as a valid form of identification for entry onto the installation.

I am a State Official with an Identification. Do I need a visitor's pass?

No. Per MCoE 190-13, any state or city employee with a valid, state/county/city issued ID can access the Installation.

I ride my bicycle on Fort Benning on weekends and enter the base from the gate on 10th Armored Division Road. I have my driver's license on me, when I ride on the base. Starting Jan 1st, will I be able to ride on the base with my ID or will these new rules affect bicycle riders also entering the base?

All visitors to the installation without a CAC, military ID or AIE card will need a visitor's pass if they are going through an Access Control Point, to include those riding bicycles. If you are riding as part of a special event, please contact your event coordinator.

Will disabled Veterans be granted access to Post with the Government issued ID from the Veterans Administration?

Yes, your Government-issued Veterans Administration ID (with photo) is an acceptable credential for accessing Fort Benning for medical appointments until April 2016. The Fort Benning VA Clinic has been sending out vetting forms to veterans and forms are available at the VA Clinic. Those veterans who are denied based off the 11 Disqualifying Factors will be seen off the installation. Veterans are encouraged to have their caregivers, drivers (if required) submit with them at the same time.

We are a moving company and deliver and pickup Soldiers household goods on base every day. What do we need to do to have a pass for all our trucks?

Your employees will need an Automated Installation Entry badge. The badge is for contractors doing work on Fort Benning and is valid for one year, with an approved background check. Contact your Government Employee Sponsor (GES) or Contracting Representative (COR) to submit the paperwork. If you don't know who your GES is, contact the organization on Fort Benning you work the most with.

<https://www.benning.army.mil/GateInfo/ContractorAccess.html>

I enjoy coming to different events on post, eating at the restaurants and using banks on post. I visit very often. Will I need to get a pass each time I visit or will I qualify for a 30 day pass?

You will be required to get a visitor's pass when you come on to the installation. When you arrive, you may try to request a pass for a duration of longer than a day, but it will depend on the circumstances surrounding your visit.

I am a DA Civilian working on post. Is there a plan to issue credentials to spouses of DAC employees to come onto post so they don't have to get a visitor pass?

You can request an ID card for your spouse. You will complete the contractor access form and act as their Government Employee Sponsor.

<https://www.benning.army.mil/GateInfo/ContractorAccess.html>

I am a Gold Star ID cardholder. Will I need a visitor pass?

No. The Gold Star ID is an acceptable form of identification for entry to the installation. Proceed to the gate as you normally would. Entry requirements for Gold Star Events have recently changed, I suggest you follow the link below for updated and current information.

<http://www.benningmwr.com/survivor-outreach-services/>

If I am getting married on main post, how do I and my guests get on post with these new

regulations? My ID has expired and no one else has one.

Weddings are in a special category of events addressed in the new regulation, along with reunions and unit functions. The DoD sponsor for your event will need to give an attendee list to the Contractors Badging Office (building 19) prior to the day of the event. Your DoD sponsor is the unit or organization you coordinated with for your wedding reservation or venue (i.e. MWR, Chaplain's Office, etc). During special events, the senior commander, at his discretion, may waive pass requirements for access. If announced on the [Fort Benning Events Calendar](#) for a specific event in question, visitors may enter Fort Benning without stopping at the Visitor Control Center, subject to the following and all other guidance. All vehicles containing a visitor - any occupant who does not possess either a DOD ID Card, Fort Benning Access Badge or Pass - must enter through Access Control Point 3, Interstate 185/ Lindsey Creek By-Pass (or through another announced gate, as determined on a case-by-case basis; see the [Fort Benning Events Calendar](#)). All personnel over the age of 16, or who appears to be 16 years of age or older, in the vehicle must have a government issued photo ID (driver's license, state ID card or passport) or DOD credentials. No exceptions will be granted. Occupants of all vehicles entering Fort Benning must inform the Guard the reason for their visit. All vehicles entering Fort Benning must have valid vehicle registration and proof of insurance and be prepared to show to law enforcement if requested. All vehicles entering Fort Benning may be subject to a random vehicle search upon entering.

We live on post and it took us over an hour to get a cab to bring us home New Years Eve. The cabs all refused to even try to come on post. The cab driver who did finally pick us up said he had to pay a \$200 fee for permission to come on post. What's the deal?

There are no permission fees to come onto post. Background checks and visitors passes are provided for free, to visitors and businesses alike. Businesses must have a valid reason for needing access to post, and drivers must pass a background check. Any cab company pushing "permission fees" onto their customers should be reported to the Better Business Bureau.

What about visitors who visit the post cemetery frequently? Will we need to get a visitor pass each time and access by the I-185 entrance?

As of right now, based on the Fort Benning Access Control Regulation (MCoE Regulation 190-13), you would be required to obtain a pass for each visit. Personnel who have family members or relatives buried at one of the installation cemeteries may request a long-term pass

Am I allowed to bring a weapon on post if I have a concealed carry permit?

No. You may not concealed carry on a Federal Installation. If you wish to bring a weapon on post, it must be IAW MCoE 210-5.

Are motor homes allowed on post?

Yes, motor homes can travel through the gate. If the vehicle is more than 5 tons gross weight, it will need to go through the Harmony Church gate. You will still be required to provide appropriate credentials or to obtain a background check and visitor's pass before entering the installation.

How will my background check affect my job on post?

The background check as run by the DES is not related to employment on Fort Benning. The DES only uses information obtained to determine suitability for Installation Access. Employment

decisions are handled by the directorate you work for. Employment related questions must be directed towards them.

Where can I find information about the denial process?

Your government employee sponsor has the information about the denial process. Additionally, you can google MCoE 190-13 for information about the denial process. If you have questions related to your AIE pass, please contact your Government Employee Sponsor.

<https://www.benning.army.mil/GateInfo/content/pdf/MCoE%20REG%20190-13.pdf?23DEC2015>

Where can I find information listing the location of events and addresses happening on Fort Benning?

If you have a Smartphone, you may proceed to the App Store and download the GuideOn Military App: <http://www.thebayonet.com/2014/01/09/529330/fort-benning-introduces-free-smartphone.html>

Why do I need a Contractor badge if I have a Military Dependent ID Card, Military Retiree Card or Reserve Component ID Card?

All Contractors working on the installation must be in possession of a badge while working on the worksite. Contractors are subject to unannounced badge inspections and those found without badges may be removed from the installation.