

PDMRA EXTENSIONS

(Updates are in RED as of 26 January 2012)



Mobilized Reservists

If a mobilized reservist shows up without an extension memo or a request memo signed by the first O-6 in their chain of command, Delta Co CRC must submit a request. The soldier must supply Delta Co cadre with all paperwork required to substantiate the request before it can be forward for review to HRC St. Louis.

Required Paperwork

-DD 214's from previous mobilizations

-Current LES

- Current Mobilization orders

If the extension is just for Accrued Leave, than no DD 214 is required

The extension will not be submitted until the SM has cleared medical. This is done to reduce the chance of having to request a medical retention order after having requested an extension.

Timeline for Extension Requests

Monday: SM's are briefed on PDMRA and told to provide the paperwork ASAP

Monday-Tuesday: Substantiating documents are gathered, PDMRA is calculated.

Wednesday afternoon: After SM clears medical, Memo's are typed and sent to BN S-1 for BC signature

Thursday: Signed extension memos are sent to HRC as they are returned from BN S-1.

HRC's policy says it takes 5-7 business days for them to return a memorandum once it is received. Anything HRC receives after 1300 is considered the next day's business.

RETIREE RECALLS

-Per PPG guidance: <http://www.armyg1.army.mil/MilitaryPersonnel/ppg.asp> CH 8, paragraph 10 (b)(2), Retiree Recalls cannot be extended to take accrued leave. However, if a retiree recall qualifies for PDMRA an extension may be requested for PDMRA.

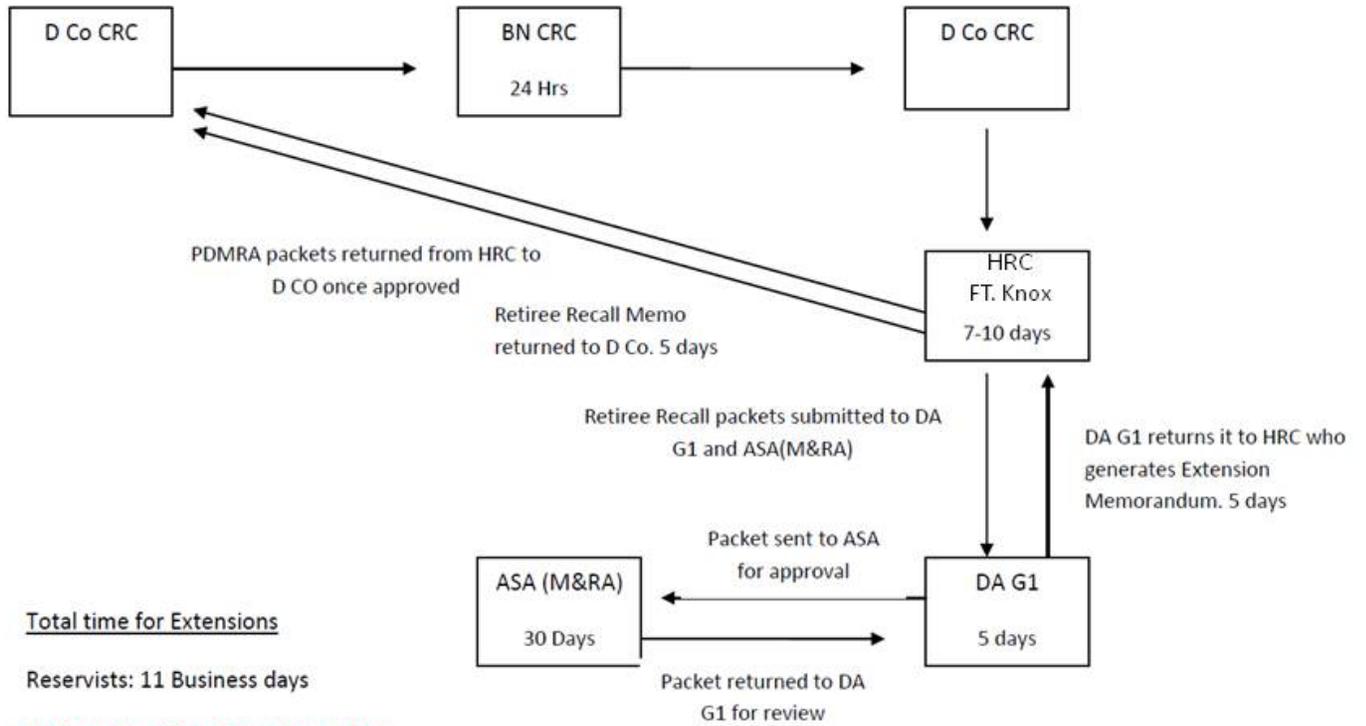
-The process for retiree recalls is the same as the mobilized reservists until HRC receives it. After HRC receives the memorandum, they forward it to DA G-1. HRC does not specify a timeline for this action. Once DA G-1 receives it, they forward it to ASA (M&RA) and once ASA (M&RA) receives it, they have 30 days to process it. The timeline for retiree recalls cannot be given an exact date, the possibility for up to a 45 day wait exists.

The best thing for reservists who are going to need an extension to do is request one while still in theater. A Soldier's S-1 is able to accomplish this by following the guidance from the Personnel Policy Guidance for Contingency Operations. Chapter 8-10 (h) explains PDMRA. The following link explains how to calculate PDMRA and also contains a link to the official PDMRA calculator:

<http://www.armyg1.army.mil/MilitaryPersonnel/PPG/Hyperlinks/Adobe%20Files/PDMRA%20Information%20Sheet.pdf>

This link also provides a sample memorandum and instruction on the memorandums contents.

The purpose of this information is to show that a SM can save themselves two weeks of waiting at the CRC by submitting the request for extension in theater as opposed to waiting until they reach the CRC.



Total time for Extensions

Reservists: 11 Business days

Retiree Recalls: 45 Business days