

**U.S. Air Force  
Ranger School Reporting Requirements**

**Air Force Office (LNO) Contact Info:**

**Bldg 4 Suite W137      Phone: 706-545-8350 DSN 835-8350**

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**[usarmy.benning.mcoe.mbx.afino@mail.mil](mailto:usarmy.benning.mcoe.mbx.afino@mail.mil)**

- Must have 10 copies of TDY orders with authorized fund cite (DD form 1610) bringing student to the Ranger course. Personnel are NOT authorized to attend in a permissive TDY status or on leave.
- Must have ATRRS reservation
- Must have graduation diploma from Air Force or Army pre-Ranger/SURT/RAC.
- Must have Ranger physical documented/completed on DD 2807-1 or DD 2808 within 18 months of course start date. AF FM 1042 does not meet the requirement. Refer to RTB medical requirements for full list of physical prerequisites:  
<http://www.benning.army.mil/infantry/RTB/StudentInformation.html>
- Must have memorandum from commander stating you will ensure your separate rations are recouped for the duration of Ranger School.
- Must have updated copy of DD FM 93/SGLI
- Must have Commander's Validation Letter. See attachment page.
- Must have complete packing list IAW RTB student information— NO EXCEPTIONS. The AF card will not work and will result in drop from course. Only AF uniform items will be different. Unit issued ACUs are authorized for AF students attending Ranger school. **NO multi-cams.**

<http://www.benning.army.mil/infantry/RTB/content/pdf/packinglist.pdf>

- Must be E-5 or above—if not, submit rank waiver through AF LNO office NLT 30-days prior to course start date. See example attachment.
- Meet all in-processing requirements IAW RTB reporting information.  
<http://www.benning.army.mil/infantry/RTB/StudentInformation.html>
- Report to AF LNO on Friday prior to in-processing.
- Contact MSgt Genzlinger at Air Force office/cell for any questions.



DEPARTMENT OF THE AIR FORCE  
AIR EDUCATION AND TRAINING COMMAND

15 Jul 2012

MEMORANDUM FOR Ranger Training Brigade (RTB)

FROM: Unit/Office Symbol/Location

SUBJECT: Rank Waiver for Ranger School Attendance Class 00-12

1. The following individual has been selected for Ranger Class XX-XX and does not meet the rank requirement IAW RTB reporting instructions as an E-3. However, due to his strong desire, performance in a validated pre-Ranger/RAC and potential as a combat leader—please approve his entry into Ranger School.

Rank/Name: A1C/E-3 John Q. Public

SSN: 000-00-0000

Pre-Ranger location/Date: Received "GO" from AF RAC 1 Jun 2012

Push-ups: 71

Sit-ups: 75

5-mile run: 34:12

Pull-ups (dead hang/palm-in): 14

2. Please refer questions pertaining to unit POC with DSN/COMM & email address.

JACK R. TILLINGHAM, Lt Col, USAF  
Commander

Recommended:

CHADWICK D. GENZLINGER, MSgt, USAF  
AF LNO, Ft. Benning GA

Approved/Disapproved

KYLE E. LEAR, Col, USA  
Commander, Ranger Training Brigade



DEPARTMENT OF THE ARMY  
RANGER TRAINING BRIGADE  
10850 SCHNEIDER ROAD  
FORT BENNING, GEORGIA 31905-4166

REPLY TO  
ATTENTION OF

ATSH-RB

21 September 2011

MEMORANDUM FOR RECORD

SUBJECT: Certification of Ranger Task Proficiency

1. The below listed individual(s) have been tested and found proficient in the attached Ranger Tasks:

Doe, John	SGT	123-45-XXXX
Buck, Joe	SGT	987-33-XXXX

2. These Soldiers have also passed the following physical qualification tests within 90 days of reporting to Ranger School:

-Pushups (min 49 in 2 minutes), sit-ups (min 59 in 2 minutes), pull-ups (min 6)

-5 mile run in 40 minutes or less

-Combat Water Survival Assessment consisting of:

- a. Equipment removal
- b. 15 meter swim in ACU's and boots

3. Myself or appointed representative has inspected and confirmed that the above listed Soldiers departed with all items of equipment on the Ranger School Packing List signed by the inspector, complete Health records (original or copy) or a completed Medical Screening Form-Ranger qualified physical exam dated within 18 months of day one of Ranger School, and current dental Panorex or statement of Panorex availability and currency.

4. (Inspector must be SGT or above) SFC Suffey, Joe PSG, Aco 2-327 inspected and confirmed that the above Soldiers departed with all items of equipment on the Ranger School Packing List.

5. POC for this memorandum is the undersigned at, 706-544-XXXX, email james.jones@XXX

LAST NAME, FIRST  
RANK, BRANCH  
Position

DEPARTMENT OF THE ARMY  
YOUR UNIT HERE  
YOUR INSTALLATION AND ZIP CODE HERE

OFFICE SYMBOL HERE

TODAY'S DATE HERE

MEMORANDUM FOR RECORD

SUBJECT: Collection of Separate Rations

1. I understand that the commander of the Soldier attending Ranger School is responsible for ensuring proper payroll deductions for officers and meal deductions for enlisted reimbursements are processed in accordance with Army Regulation 600-38 paragraph 4-1.
2. I understand that it is also the duty of the Soldier to report to his chain of command if separate rations are not properly recouped for meals that were provided for the duration of Ranger School.
3. Point of contact for this memorandum is 1SG Doe at (706) 544-6069 or john.doe@us.army.mil

SOLDIER NAME HERE  
SPC, USA

BILL JACK  
CPT, IN  
Commanding