

#### KD CPT Hiring Packet

- Copies of last four OERs
- Copy of ORB
- Letter of Intent ( Example Attached)
- CPT Assignment Worksheet (Attached)
- Letters of Recommendation from Rater and Senior Rater
- Most Recent PT Card

Submit the packet as soon as possible. E-mail me or call if you have any questions. Thanks for your interest in the RTB.

#### Non-KD CPT Hiring Packet

- Copies of last three OERs
- Copy of ORB
- Letter of Intent ( Example Attached)
- CPT Assignment Worksheet (Attached)
- Letters of Recommendation (Optional)
- Most Recent PT Card

Submit the packet as soon as possible. E-mail me or call if you have any questions. Thanks for your interest in the RTB.

#### 1LT Hiring Packet

- Hiring Packet
- Copies of last three OERs
- Copy of ORB
- Letter of Intent ( Example Attached)
- CPT Assignment Worksheet (Attached)
- Letters of Recommendation (Optional)
- Most Recent PT Card

Submit the packet as soon as possible. E-mail me or call if you have any questions. Thanks for your interest in the RTB.



DEPARTMENT OF THE ARMY  
XXXXXXXXXXXXXX  
XXXXXXXXXXXXXX  
XXXXXXXXXXXXXXXXXXXXXXXXXXXX

REPLY TO  
ATTENTION OF:

ATSH-TPZ-HM

DATE 2010

MEMORANDUM FOR COL John W. King II, Commander, Ranger Training Brigade

SUBJECT: Letter of Intent

1. This letter provides the Ranger Training Brigade my written intent to pursue assignment to the Ranger Training Brigade upon completion of the Maneuver Captain's Career Course. I understand that this assignment is for a period of 24 months.
2. I would like to be hired as a Platoon Trainer for the following reasons... I feel that I can make a contribution to the Ranger Training Brigade because ...
3. My previous assignments include: My previous deployments include:
4. I am a XXX graduate of XXX with a Bachelor of XXX in XXX. At school, I graduated Air Assault School and became Master Fitness Trainer Qualified. Upon commissioning, I successfully completed the Infantry Officer's Basic Course, Airborne School, and Ranger School. I have also been awarded the *Add other qualifications, badges, schools.*
5. List your family information, what BN you would like to go to in order from best to least, hobbies, personal goals, etc.

Rangers Lead The Way!

NAME  
CPT, IN

**RANGER TRAINING BRIGADE  
BQ CAPTAIN ASSIGNMENT WORKSHEET**

NAME: \_\_\_\_\_

SPOUSE' S NAME \_\_\_\_\_

CHILDREN: YES / NO

NAMES/AGE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

EFMP: YES / NO

DUAL MILITARY: YES / NO

**ASSIGNMENT CHOICES RANK ORDER, 1-4**

BRIGADE STAFF (Fort Benning) \_\_\_\_\_

4<sup>th</sup> RTB (Fort Benning) \_\_\_\_\_

5<sup>th</sup> RTB (Dahlongega, GA) \_\_\_\_\_

6<sup>th</sup> RTB (Eglin AFB, FL) \_\_\_\_\_

Seminar # \_\_\_\_\_

SGI \_\_\_\_\_

MAILING ADDRESS:

PHONE NUMBER \_\_\_\_\_

EMAIL \_\_\_\_\_

ADDITIONAL CONSIDERATIONS – PLEASE STATE BELOW: