

#### KD CPT Hiring Packet

- Copies of last four OERs
- Copy of ORB
- Letter of Intent ( Example Attached)
- CPT Assignment Worksheet (Attached)
- Letters of Recommendation from Rater and Senior Rater
- Most Recent PT Card

Submit the packet as soon as possible. E-mail me or call if you have any questions. Thanks for your interest in the RTB.

#### Non-KD CPT Hiring Packet

- Copies of last three OERs (If you don't have three, submit what you have)
- Copy of ORB
- Letter of Intent ( Example Attached)
- CPT Assignment Worksheet (Attached)
- Letters of Recommendation (Optional)
- Most Recent PT Card

Submit the packet as soon as possible. E-mail me or call if you have any questions. Thanks for your interest in the RTB.

#### 1LT Hiring Packet

- Hiring Packet
- Copies of last three OERs (If you don't have three, submit what you have)
- Copy of ORB
- Letter of Intent ( Example Attached)
- CPT Assignment Worksheet (Attached)
- Letters of Recommendation (Optional)
- Most Recent PT Card

Submit the packet as soon as possible. E-mail me or call if you have any questions. Thanks for your interest in the RTB.



DEPARTMENT OF THE ARMY  
BRAVO COMPANY  
XXX BATTALION, XXX INFANTRY REGIMENT  
FORT BENNING, GEORGIA 31905

REPLY TO  
ATTENTION OF:

ATSH-TPA-B

DATE

MEMORANDUM FOR COL John W. King II, Commander, Ranger Training Brigade

SUBJECT: Letter of Intent

1. This letter provides my written intent to pursue assignment as a Company Commander in the Ranger Training Brigade. I understand that this assignment is for a period of 24 months.
2. I would like to be hired as a Company Commander for the following reasons... I feel that I can make a contribution to the Ranger Training Brigade because ...
3. My previous assignments include: My previous deployments include:
4. I am a XXX graduate of XXX with a Bachelor of XXX in XXX. At school, I graduated Air Assault School and became Master Fitness Trainer Qualified. Upon commissioning, I successfully completed the Infantry Officer's Basic Course, Airborne School, and Ranger School. I have also been awarded the *Add other qualifications, badges, schools.*
5. List your family information, what BN you would like to go to in order from best to least, hobbies, personal goals, etc.

Rangers Lead The Way!

NAME  
CPT, IN

**RANGER TRAINING BRIGADE  
NBQ CAPTAIN ASSIGNMENT WORKSHEET**

NAME: \_\_\_\_\_

SPOUSE' S NAME \_\_\_\_\_

CHILDREN: YES / NO

NAMES/AGE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

EFMP: YES / NO

DUAL MILITARY: YES / NO

**ASSIGNMENT CHOICES RANK ORDER, 1-4**

BRIGADE STAFF (Fort Benning) \_\_\_\_\_

4<sup>th</sup> RTB (Fort Benning) \_\_\_\_\_

5<sup>th</sup> RTB (Dahlongega, GA) \_\_\_\_\_

6<sup>th</sup> RTB (Eglin AFB, FL) \_\_\_\_\_

Seminar # \_\_\_\_\_

SIGI \_\_\_\_\_

MAILING ADDRESS:

PHONE NUMBER \_\_\_\_\_

EMAIL \_\_\_\_\_

ADDITIONAL CONSIDERATIONS – PLEASE STATE BELOW: