



**DEPARTMENT OF THE AIR FORCE  
AIR EDUCATION AND TRAINING COMMAND**

20 Feb 2015

MEMORANDUM FOR RECORD

FROM: 342 TRS/OL-B

SUBJECT: Air Force Guest Jumper Policy on Fort Benning

1. Individuals requesting to jump with the Battalion are included in three categories: a) On jump status assigned to Fort Benning, b) On jump status not assigned to Fort Benning or c) On permissive jump status.
2. The S3 Air allocates 5 Guest jumper slots per Jump except on Jump one of a given basic airborne class. Guest jumpers will only jump on a space available basis and may be removed from the manifest due to aircraft maintenance, inclement weather or other mission oriented obstacles.
3. Submit packages through the AF LNO office NLT 10 days prior to the desired jump date to determine the number of slots available. The packages will be routed through MCoE G3 Air for approval to the 507<sup>th</sup> PIR S3 Air.
4. Basic Airborne Refresher (BAR) must be completed if a parachutist has not conducted a jump within the last 180 days. BAR must be completed within 30 days of the scheduled jump. If 30 days pass and jumper wasn't able to complete a jump—BAR must be given again. If the jumper's unit can't provide BAR, the 507<sup>th</sup> PIR can provide BAR the week prior to a requested jump by Tower Branch on Eubanks Field. Coordinate BAR requests through the AF LNO.
5. Email scanned packages to: AF LNO at: [usarmy.benning.mcoe.mbx.afino@mail.mil](mailto:usarmy.benning.mcoe.mbx.afino@mail.mil)
  - a. Jump Request Memo signed/approved by first O-6 in the chain of command
  - b. Current Class III flight physical for SL jumps via 1042 and 2808
  - c. Aeronautical Orders via AF IMT 1887
  - d. Individual Jump Record
  - e. Basic Airborne Refresher memo (if applicable)

//SIGNED//

Walter L. Chumney, MSgt, USAF  
342d TRS/OL-B, AF LNO

20 Feb 2015

MEMORANDUM FOR MCoE G3 & 507<sup>th</sup> PIR S3 Air

FROM: Unit XXXXX/XXXX

SUBJECT: Guest Jumper Request for TSgt XXXXX, SSSS, X./SSN

1. I request that TSgt XXXXX/AFSC at Robins AFB Georgia, be permitted as a guest jumper with the 507<sup>th</sup> PIR in order to maintain his basic airborne qualifications/conduct a SL jump prior to JM course. Robins AFB is currently unable to support static line operations.
2. TSgt XXXXX, will be available during the window of 11-20 Jan 2014 for refresher and at least one guest jump. Attached to this memorandum are TSgt XXXXX, AOs, current 1042 and individual jump records.
3. If you have any questions concerning this request please contact myself or XXXXXXXX at DSN XXXXXXXX. This letter is subject to the Privacy Act of 1974.

JOHN Q. PUBLIC, Col, USAF  
Commander