

# TIPS FOR MILITARY SPOUSES

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The Federal government has established an appointing authority for military spouses. While spouses **will not receive veteran's preference**, they are eligible to be considered for Federal employment. Here's what you need to know.

As a spouse, you could be **eligible** for employment if you are:

- Relocating with your spouse under Permanent Change of Station (PCS) orders; **or**
- A spouse of a service member who is 100% disabled due to a service-connected disability and **unable to work; or**
- A spouse of a service member killed while on active duty

*"Federal agencies can use the military spouse hiring process to fill positions on either a temporary or permanent basis."*

— [www.USAJOBS.gov](http://www.USAJOBS.gov)

## ARE THERE ANY TIME LIMITS ON MY ELIGIBILITY?

- For those **relocating**, you are eligible for **two (2) years** from the date on your spouse's PCS orders
- You're **permanently eligible** from the date on your spouse's documentation indicating their **disability or death**.
- You are **no longer eligible** if you remarry

To learn more about military spousal preference, go to <https://www.USAJOBS.gov/Help/working-in-government/unique-hiring-paths/military-spouses>.



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## WHERE CAN I APPLY FOR FEDERAL POSITIONS AS A MILITARY SPOUSE OF AN ACTIVE DUTY SERVICE MEMBER?

As a military spouse of an active duty service member, you can apply for Federal positions on USAJOBS.gov. When searching the site, select **Military Spouses** as a filter.

## WHAT DOCUMENTS DO I NEED TO PROVIDE TO APPLY FOR POSITIONS ON USAJOBS?

As a spouse, you will need to submit a copy of your service members' documents.

- **PCS Orders** (active duty service members' full name, duty location, dates and length of time for PCS)
- **DD-214**, Certificate of Release or Discharge from Active Duty
- **DD-1300**, Report of Casualty (for military spouses of 100% disabled separated or retired veterans and widows or widowers, who are **not remarried**, of military service members who were killed on active duty)
- Documentation verifying marriage, i.e. marriage certificate

Military.com is a great website filled with resources for active duty members, transitioning military personnel as well as spouses. For additional information on Federal employment as a military spouse, go to <https://www.military.com/spouse/career-advancement/military-spouse-jobs/federal-employment-what-you-need-to-know.html>.

