

FREQUENTLY ASKED QUESTION

1. GENERAL

Q. Where is the Installation Equal Opportunity Office located?

A. The office is located at BLDG. 2509, Indianhead Road, right beside the CTMC on main post.

Q. What are the office hours at the Installation Office?

A. The Installation Equal Opportunity Office is open from 0900-1700, but there is a 24 hour hotline number which is monitored by an Equal Opportunity Advisor and can be found under “contact us” on this website.

Q. How do I know if I have an Equal Opportunity complaint?

A. If you believe you have been discriminated against based on the five protected categories (Race, Color, Gender, Religion and National Origin) contact your command level EOL or Brigade Equal Opportunity Advisor for further guidance.

Q. Is sexual orientation covered by the Equal Opportunity Office?

A. No, sexual orientation is not one of the five protected categories covered by EO.

Q. Can my Chain of Command not allow me to file a complaint?

A. No, all Soldiers and their family members are authorized to file a complaint.

2. COMMAND CLIMATE SURVEY

Q. When are command climate surveys due for Commanders?

A. All Company Commanders are required to conduct surveys at 30 days from assumption of command, 180 days from assumption of command, 365 days from assumption of command and annually thereafter. All Battalion level and above Commanders are required to conduct surveys at 60 days from assumption of command, 365 days from assumption of command and annually thereafter.

Q. Where can I find recent guidance on command climate survey requirements?

A. You can find guidance in AR 600-20, Appendix E., also under “announcements” on this website.

Q. Can EOL’s request a command climate survey for the commander?

A. No, all command climate survey requests must be done by an Equal Opportunity Advisor.

Q. How many personnel do I have to have in order to get a DEOCS (Defense Equal Opportunity Climate Survey)?

A. A minimum of 16 personnel are required to get a DEOCS, civilian personnel in the command can take the survey. If there are not 16 personnel in the unit then two commands will be combined to take the survey and reach the 16 personnel minimum.

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3. OBSERVANCE

Q. Are there volunteer opportunities available for observances?

A. Yes, contact your Brigade Equal Opportunity Advisor for specific information, in addition under “volunteer opportunities” on this website has the dates and hours credited for each observance.

Q. Where can I find observance dates?

A. Under “observance dates” on this website shows all observance dates for the fiscal year.

Q. Do Soldiers that attend observances get credit for their semi-annual EO training?

A. Yes, all Soldiers that attend an observance can be credited by their command for that semi-annual EO training period.

Q. What is the purpose of observances?

A. Observances promote harmony and cross-cultural understanding among individuals through education and understanding.

4. EOLC

Q. How many EOL courses are run per fiscal year?

A. The Installation EO Office conducts six EOL courses a year.

Q. What do I need to do in order to get into an EOL course?

A. In order to attend EOLC you must be an E-5(P) through 1LT and have your commander fill out the EOLC registration form. In addition you must be on appointment orders placing you in an EOL position in your command. Once you have those two documents (EOLC registration, appointment orders) send those and a copy of your ERB to your Brigade Equal Opportunity Advisor and they will schedule you for the next class.

Q. How long is the EOL course?

A. The course is 40hrs, it begins at 0800 on the first day (Monday) and graduates the following Monday.

Q. What is the Myer-Briggs test?

A. The Myer-Briggs is a personality test that we use at the Equal Opportunity Office in order to ensure that we evenly distribute individuals within the groups in EOLC.

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