

HALL OF FAME

INDUCTION CHECKLIST

INFORMATION				
RANK/NAME: _____		HIGHEST GRADE ATTAINED: _____		
<u>MAILING ADDRESS:</u> _____ _____ _____		<u>TELEPHONE NUMBER:</u> _____		
E-MAIL ADDRESS: _____		WORK: _____		
		DSN: _____		
		HOME: _____		
		FAX: _____		
QUALIFICATION			YES	N/A
LEFT	Hall Of Fame Induction Checklist <i>(Staple inside left of folder packet)</i>			
RIGHT	Hall Of Fame Request for Induction <i>(Attach to right side of folder above Tab A)</i>			
TAB A	Photographs <i>(1-8x10, 1-5x7)</i>			
TAB B	Biographical Sketch <i>(No Abbreviations)</i>			
TAB C	Privacy Act Waiver <i>(Signature and date)</i>			
TAB D	Proof of Graduation to Include Location, Grad Class # and Date <i>(Diploma or Orders)</i>			
TAB E	Promotion Orders <i>(Showing current or last grade)</i>			
TAB F	Proof of Awards and Decorations greater than ARCOM <i>(Documentation)</i>			
TAB G	Miscellaneous: Civ Awards, Letters of Recommendation ect.			
USE BY S1 SECTION ONLY		DATE	INITIAL	
RECIPT OF INDUCTION PACKET		_____	_____	
BIO SENT TO INDUCTEE FOR CORR. / ACKNOWL.		_____	_____	
BIO SENT TO NOMINATOR FOR CORR. / ACKNOWL.		_____	_____	
RECIPT OF CORR. / ACKNOWL.		_____	_____	
RECIPT OF CORR. / ACKNOWL.		_____	_____	
BOARD RESULTS SENT TO INDUCTEE		_____	_____	
BOARD RESULTS SENT TO NOMINATOR		_____	_____	
APPROVED FOR HALL OF FAME YES () NO ()		_____	_____	
COMMANDING GENERAL LETTER TO INDUCTEE		_____ RTN _____	_____	
REMARKS: _____		_____		
_____		_____		