**Victims of Sexual Assault** have two (2) reporting options: Restricted or Unrestricted Reports.

**IF YOU ARE THE VICTIM**

**RESTRICTED REPORTING** (CONFIDENTIALLY REPORTING A CRIME WHICH IS NOT INVESTIGATED)
Victim can confidentially receive medical treatment, advocacy services, and counseling. Optional Forensic Exam. Report will not trigger an investigation; therefore, no action will be taken against the offender(s) as a result of my report.

**UNRESTRICTED REPORTING** (REPORTING A CRIME WHICH IS INVESTIGATED)
Victim can receive medical treatment, advocacy services, counseling, optional forensic exam, and protective order against the offender(s).

**Call if you have been sexually assaulted or harassed**
Hotline: (706) 566-7393

**FILE A FORMAL WRITTEN COMPLAINT (DA FORM 7279-R) WITH ANY OF THE FOLLOWING AGENCIES. COMPLAINTS MUST BE FILED WITHIN 60 DAYS OF INCIDENT – THOSE FILED AFTER MAYBE PURSUED AT COMMANDER’S DISCRETION**

**CHAIN OF COMMAND**
- **UNIT SHARP SPECIALIST**
- **INSPECTOR GENERAL**
- **HOUSING REFERRAL OFFICE**

**JUDGE ADVOCATE GENERAL**
- **MILITARY POLICE OR CRIMINAL INVESTIGATOR**
- **CHAPLAIN**
- **MEDICAL AGENCY**

**COMPLAINTS EXCEPT THOSE FILED WITH THE IG, MUST BE ACTED UPON THREE CALENDAR DAYS. COMPLAINTS FILED WITH AN AGENCY AGAINST A MEMBER OF THE CHAIN OF COMMAND WILL BE REFERRED TO THE NEXT HIGHER COMMANDER IN THE CHAIN.**

**THE COMMANDER OR THE INVESTIGATING OFFICER APPOINTED BY THE COMMANDER HAS 14 CALENDAR DAYS TO INVESTIGATE THE ALLEGATIONS AND MEET WITH THE VICTIM TO DISCUSS THE OUTCOME AND RESULTS. A 30 DAY EXTENSION MAY BE GRANTED FROM THE NEXT HIGHER COMMANDER IF CIRCUMSTANCES REQUIRE IT. FURTHER EXTENSIONS CAN BE APPROVED ONLY BY THE FIRST GENERAL OFFICER IN THE CHAIN OF COMMAND.**

**THE COMPLAINANT HAS SEVEN CALENDAR DAYS TO APPEAL TO THE NEXT HIGHER COMMANDER IF HE OR SHE IS DISSATISFIED WITH THE INVESTIGATION RESULTS OR ACTIONS TAKEN. THAT COMMANDER HAS 14 DAYS TO COMPLETE THE INVESTIGATION. FINAL DECISIONS ON COMPLAINTS RESTS WITH THE GENERAL COURT-MARTIAL CONVENING AUTHORITY.**

**30 DAYS AFTER THE INITIAL DECISION OF THE COMPLAINT, AN ASSESSMENT IS CONDUCTED BY THE SHARP SPECIALIST ON ALL SEXUAL HARASSMENT COMPLAINTS (SUBSTANTIATED AND UNSUBSTANTIATED) TO DETERMINE THE EFFECTIVENESS OF ANY CORRECTIVE ACTIONS TAKEN AND TO DETECT AND DETER ANY INCIDENTS OF REPRISAL. REPORT AND RECOMMENDATIONS ARE SUBMITTED TO COMMANDER ON DA FORM 7279-1-R NLT 45 DAYS FOLLOWING THE FINAL DECISION MADE ON COMPLAINT.**
Victims of Sexual Assault

- Victim states “I have a SHARP compliant”
- BN Victim Advocate called.

BN VA calls SFC Faustino-Smith/Brigade SARC & Jessica Wilson/VA 706-464-7711 or call Ft Benning Hotline (706) 566-7393

BN Victim Advocate will ensure victim’s safety & discuss Restricted/Unrestricted Options

Complainant of Sexual Harassment

- Complainant asks RI/Chain of Command /PA/ Chaplain to intervene and stop sexual harassment behavior OR Complainant states “I have a SHARP compliant”
- Contact BN Victim Advocate

BN Victim Advocate will call to inform SFC Faustino-Smith/Brigade SARC & Jessica F. Wilson/VA 706-464-7711

For RESTRICTED (CONFIDENTIALLY REPORTING A CRIME WHICH IS NOT INVESTIGATED)
Victim can confidentially receive medical treatment, advocacy services, and counseling. Optional Forensic Exam. Report will not trigger an investigation; therefore, no action will be taken against the offender(s) as a result of my report.

INFORMAL COMPLAINT (BN VA can file)–REPORT INAPPROPRIATE BEHAVIOR WITHOUT INITIATING A FULL INVESTIGATION. THIS MAYBE MOST APPROPRIATE FOR MINOR INFRACTIONS, WHERE VICTIM SIMPLY WANTS BEHAVIOUR STOPPED.

For UNRESTRICTED REPORTING (REPORTING A CRIME WHICH IS INVESTIGATED)
Victim can receive medical treatment, advocacy services, counseling, optional forensic exam, and protective order against the offender(s).

TRIGGERS INVESTIGATION

30-45 DAYS

30 DAYS AFTER THE INITIAL DECISION OF THE COMPLAINT, AN ASSESSMENT IS CONDUCTED BY THE SHARP SPECIALIST ON ALL SEXUAL HARASSMENT COMPLAINTS (SUBSTANTIATED AND UNSUBSTANTIATED) TO DETERMINE THE EFFECTIVENESS OF ANY CORRECTIVE ACTIONS TAKEN AND TO DETECT AND DETER ANY INCIDENTS OF REPRISAL. REPORT AND RECOMMENDATIONS ARE SUBMITTED TO COMMANDER ON DA FORM 7279-1-R NLT 45 DAYS FOLLOWING THE FINAL DECISION MADE ON COMPLAINT.

FILE A FORMAL WRITTEN COMPLAINT (DA FORM 7279-R). COMPLAINTS MUST BE FILED WITHIN 60 DAYS OF INCIDENT – THOSE FILED AFTER MAYBE PURSUED AT COMMANDER’S DISCRETION

COMPLAINTS EXCEPT THOSE FILED WITH THE IG, MUST BE ACTED UPON THREE CALENDAR DAYS. COMPLAINTS FILED WITH AN AGENCY AGAINST A MEMBER OF THE CHAIN OF COMMAND WILL BE REFERRED TO THE NEXT HIGHER COMMANDER IN THE CHAIN

THE COMMANDER OR THE INVESTIGATING OFFICER APPOINTED BY THE COMMANDER HAS 14 CALENDAR DAYS TO INVESTIGATE THE ALLEGATIONS AND MEET WITH THE VICTIM TO DISCUSS THE OUTCOME AND RESULTS. A 30 DAY EXTENSION MAY BE GRANTED FROM THE NEXT HIGHER COMMANDER IF CIRCUMSTANCES REQUIRE IT. FURTHER EXTENSIONS CAN BE APPROVED ONLY BY THE FIRST GENERAL OFFICER IN THE CHAIN OF COMMAND.

THE COMPLAINANT HAS SEVEN CALENDAR DAYS TO APPEAL TO THE NEXT HIGHER COMMANDER IF HE OR SHE IS DISSATISFIED WITH THE INVESTIGATION RESULTS OR ACTIONS TAKEN. THAT COMMANDER HAS 14 DAYS TO COMPLETE THE INVESTIGATION. FINAL DECISIONS ON COMPLAINTS RESTS WITH THE GENERAL COURT-MARTIAL CONVENING AUTHORITY.

FURTHER EXTENSIONS CAN BE APPROVED ONLY BY THE FIRST GENERAL OFFICER IN THE CHAIN OF COMMAND.

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30 DAYS AFTER THE INITIAL DECISION OF THE COMPLAINT, AN ASSESSMENT IS CONDUCTED BY THE SHARP SPECIALIST ON ALL SEXUAL HARASSMENT COMPLAINTS (SUBSTANTIATED AND UNSUBSTANTIATED) TO DETERMINE THE EFFECTIVENESS OF ANY CORRECTIVE ACTIONS TAKEN AND TO DETECT AND DETER ANY INCIDENTS OF REPRISAL. REPORT AND RECOMMENDATIONS ARE SUBMITTED TO COMMANDER ON DA FORM 7279-1-R NLT 45 DAYS FOLLOWING THE FINAL DECISION MADE ON COMPLAINT.
Cadre SHARP Smart Card
Sexual Assault/ Sexual Harassment

Victim states “I have a SHARP complaint”

Do not continue to ask questions and contact BN Victim Advocate ASAP

Document information on MFR
Trainee SHARP Smart Card

Sexual Harassment
Complainant uses Direct Approach (telling individual to stop sexual harassment behavior)

Complainant asks to talk to BN Victim Advocate - “I have a SHARP compliant” → BN Victim Advocate called → BN Victim Advocate will explain Informal/Formal Options

Sexual Assault

Victim states “I have a SHARP compliant” → BN Victim Advocate called → BN Victim Advocate will ensure victim’s safety & discuss Restricted &Unrestricted Options
1. Notification

Victim states “I have a SHARP compliant”.

Call BN Victim Advocate (Enter BN’s VA’s Contact information Here)

BN Victim Advocate call to inform SFC Faustino-Smith/Brigade SARC & Jessica Wilson/VA 706-464-7711 or call Ft Benning Hotline (706) 566-7393

2. Ensure Victim’s Safety & Explain Restricted vs Unrestricted Report

For RESTRICTED
(CONFIDENTIALLY REPORTING A CRIME WHICH IS NOT INVESTIGATED)
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UNRESTRICTED REPORTING
(REPORTING A CRIME WHICH IS INVESTIGATED)
Victim can receive medical treatment, advocacy services, counseling, optional forensic exam, and protective order against the offender(s).

3. Separate Alleged Offender & Victim

4th RTB –

Hospital: Martin Army Community Hospital
Address: 479 Fort Benning Rd, Fort Benning, GA 31905
Phone: (706) 544-2041
SHARP POC: SFC Faustino-Smith, Brigade SARC 706-464-7711; nyree.m.faustinosmith.mil@mail.mil
Jessica Wilson, Brigade VA, 706-545-3101; jessica.f.wilson2.civ@mail.mil

Procedures:
1) At ER, indicate “closed case”, will follow standard procedure, has SANE nurse/MP’s/CID office on station (if victim chooses unrestricted).
5th RTB Victims of Sexual Assault

1. Notification

Victim states “I have a SHARP compliant”.

Call BN Victim Advocate (Enter BN’s VA’s Contact information Here)

BN Victim Advocate call to inform SFC Faustino-Smith/Brigade SARC & Jessica Wilson/VA 706-464-7711 or call Ft Benning Hotline (706) 566-7393

2. Ensure Victim’s Safety & Explain Restricted vs Unrestricted Report

For RESTRICTED
(CONFIDENTIALLY REPORTING A CRIME WHICH IS NOT INVESTIGATED)
Victim can confidentially receive medical treatment, advocacy services, and counseling. Optional Forensic Exam. Report will not trigger an investigation; therefore, no action will be taken against the offender(s) as a result of my report.

UNRESTRICTED REPORTING
(REPORTING A CRIME WHICH IS INVESTIGATED)
Victim can receive medical treatment, advocacy services, counseling, optional forensic exam, and protective order against the offender(s).

Discuss Law enforcement- SANE nurse will ask victim wants Law Enforcement involved. Can maintain Restricted report at Northeast Georgia if tell SANE nurse not to involve law enforcement

3. Separate Alleged Offender & Victim
1. Notification

Victim states “I have a SHARP compliant”.

Call BN Victim Advocate (Enter BN’s VA’s Contact information Here)

BN Victim Advocate call Eglin 24/7 hotline 850-240-3219

BN Victim Advocate call to inform SFC Faustino-Smith/Brigade SARC & Jessica Wilson/VA 706-464-7711 or call Ft Benning Hotline (706) 566-7393

2. Ensure Victim’s Safety & Explain Restricted vs Unrestricted Report

6th RTB –
Hospital: Eglin Hospital
Address: 307 Boatner Road #114, Eglin AFB, FL 32542
Phone: (850) 883-9042
POC: Yvonne Viel, Civ, USAF, Yvonne.viel.2@us.af.mil
Eglin Sexual Assault Response Coordinator
DSN 872-2122; Comm (850) 882-SARC (7272)
Hotline (850) 240-3219

Procedures:
1) Will follow standard procedure, has SANE nurse/MP’s/CID office on station (if victim chooses unrestricted).
2) Will contact the unit and BDE office of incident

3. Separate Alleged Offender & Victim

For RESTRICTED
(CONFIDENTIALLY REPORTING A CRIME WHICH IS NOT INVESTIGATED)
Victim can confidentially receive medical treatment, advocacy services, and counseling. Optional Forensic Exam. Report will not trigger an investigation; therefore, no action will be taken against the offender(s) as a result of my report.

UNRESTRICTED REPORTING
(REPORTING A CRIME WHICH IS INVESTIGATED)
Victim can receive medical treatment, advocacy services, counseling, optional forensic exam, and protective order against the offender(s).
1. Notification

Victim states “I have a SHARP compliant”.  
Call BN Victim Advocate (Enter BN’s VA’s Contact information Here)

BN Victim Advocate call to inform SFC Faustino-Smith/Brigade SARC & Jessica Wilson/VA 706-464-7711 or call Ft Benning Hotline (706) 566-7393

2. Ensure Victim’s Safety & Explain Restricted vs Unrestricted Report

4th RTB –
Hospital: Martin Army Community Hospital
Address: 479 Fort Benning Rd, Fort Benning, GA 31905
Phone: (706) 544-2041
SHARP POC: SFC Faustino-Smith, Brigade SARC
706-464-7711; nyree.m.faustinosmith.mil@mail.mil
Jessica Wilson, Brigade VA, 706-545-3101; jessica.f.wilson2.civ@mail.mil

Procedures:
1) At ER, indicate “closed case”, will follow standard procedure, has SANE nurse/MP’s/CID office on station (if victim chooses unrestricted).

For RESTRICTED
(CONFIDENTIALLY REPORTING A CRIME WHICH IS NOT INVESTIGATED)
Victim can confidentially receive medical treatment, advocacy services, and counseling. Optional Forensic Exam. Report will not trigger an investigation; therefore, no action will be taken against the offender(s) as a result of my report.

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3. Separate Alleged Offender & Victim