

Annex I (Safety) to 1-507th BACSOP

Appendix 1, Emergency Action Plan

1. Death/Serious Injury during Airborne Operations.

a. Battalion Commander.

- (1) Contact A&RTB Commander, inform him of the situation.
- (2) Brief any parents/visitors of the situation as possible, ask them to remain in the bleacher area and refrain from social media.
- (3) Issue commo black out (no cell phone use, except for official use only) throughout Battalion to include all social media sites.
- (4) Appoint summary court officer/15-6 Officer.
- (5) LOD - Outside BN Level.

b. Battalion XO.

- (1) Check regulations on who notifies families and units depending on injury and severity of injuries (Death, serious injury, life, limb or eyesight).
- (2) Determine and identify any Foreign soldiers/Sister Services/Cadets and reporting requirements of Liaisons.
- (3) If Senior BN representative on DZ notifies chain of Command, BC/CSM notifies BDE.
- (4) If Senior BN representative on DZ contacts all parents/visitors and asks them to sit in bleachers.
- (5) If Senior BN representative on DZ facilitates C2 between CO and higher Headquarters, then briefs the family on status of situation but gives no details

c. Battalion CSM.

- (1) All parties involved remain on the DZ until CID arrives and briefs all.
- (2) If Senior BN representative on DZ notifies chain of Command, BC/CSM notifies BDE.
- (3) If Senior BN representative on DZ contacts all parents/visitors and asks them to sit in bleachers.
- (4) If Senior BN representative on DZ facilitates C2 between CO and higher headquarters, then briefs the family on status of situation but gives no details.

d. S1. Print DD93/SGLI, Student OPS gets the yellow card and next of kin notification, the CO inventories and secures all equipment and awaits further guidance from higher headquarters.

e. S3.

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- (1) Creates and updates checklists for each instance.
- (2) Reference AR 59-4 Joint Airborne Investigation Procedures.
- (3) Send message to CO's to control information flow throughout their ranks.
- (4) Consolidate and secure all training records, certifications, briefings for investigation purposes.
- (5) If Senior BN representative on DZ; notify Chain of Command, BC/CSM notifies BDE.
- (6) If Senior BN representative on DZ; contact all parents/visitors and asks them to sit in bleachers.
- (7) If Senior BN representative on DZ; facilitate C2 between CO and higher headquarters, then briefs the family on status of situation but gives no details.

f. Battalion Safety Specialist.

- (1) Notify Brigade and MCoE Safety of the accident.
- (2) Notify the US Army Combat Readiness/Safety Center (USACRC) immediately of a Class A & B accident.
- (3) Ensure the scene security is established and issue access badges for limited access into the scene.
- (4) Ensure pictures are taken for Accident Investigation Board.
- (5) Begin to gather information for the Accident Investigation Board.
- (6) Gather list of witnesses to the accident or mishap.
- (7) Conduct initial interviews of the witnesses and pass all information to the Accident Investigation Board.
- (8) Assist the Accident Investigation Board.

g. Company Commander.

- (1) Either Co or 1SG, whichever is at the PAX shed, secures all jumpers in their seats, notifies all cadre on SITREP then locks down area.
- (2) CO/1SG immediately notify Chaplain.
- (3) Notify Company CQ desk, issue specific instructions to the soldiers on the desk.

h. Company 1SG.

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- (1) Either Co or 1SG, whichever is at the PAX shed, secures all jumpers in their seats, notifies all cadre on SITREP then locks down area.
 - (2) CO/1SG immediately notify Chaplain.
- i. Company OPS. Companies BPT turn in all documentation on student training data and Cadre certifications/Daily Deliberate Risk Assessment Worksheets (DRAW) /HIGH Risk Deliberate Risk Assessment Worksheet (DRAW).
- j. DZSO / IP A.
- (1) If time permits; land all aircraft participating in jump operations. If not, move participating aircraft to loiter area south of Fryar DZ, until they can be landed by LAAF Tower.
 - (2) Contact Lawson Tower, Ranger Control, and DACO and inform them of the situation.
 - (3) Contact 1-507th PIR Staff Duty NCO @ (706) 545-6492 activate Pre-Accident Plan.
 - (4) DZSO assist Jump 2 in controlling the MEDEVAC aircraft from the time it enters LAAF airspace until it clears.
 - (5) DZSO & IP A establish a separate DA form 1594, document all actions taken during the MEDEVAC / EVAC of the casualty.
- k. Jump2.
- (1) Jump 2 controls the site if there is a casualty, minimal access.
 - (2) Jump 2 controls MEDEVAC, coaches assist jump 2. Once MEDEVAC is complete, Jump 2 notifies E Co when the area is secured and the parachute can be inspected. E Co conducts sworn statements and take pictures.
- l. Entrucking.
- (1) En-trucking NCO accounts for and controls all students/details/cadre and secures in one area.
 - (2) En-trucking NCO controls cell phones/visual of all students/cadre/tasked soldiers.
 - (3) En-trucking controls flow of all emergency agencies on and off of the DZ.
 - (4) Secure Fryar DZ from media or nonparticipating traffic and personnel.
- m. DACO.
- (1) Collect training certificates, Jumpmaster certification packets, DACO briefing, and any other pertinent information required for an investigation and turn it in to S-3.

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- (2) Secure aircraft after landing, allow only CID, MP's, Riggers, or Safety personnel conducting an investigation.
- (3) Collects statements from pilots, crew, and JM team.
- (4) Coordinate with Lawson Army Airfield Safety Manager to transport Aircrew to MACH or CTMC for urinalysis and blood work.

n. Rigger.

- (1) The Rigger SME (WO or SFC and above) on the ground takes control of inspections and reporting procedures to the senior member of the Battalion Command team on the ground.
- (2) Riggers have 12 hours to notify FT Lee. FT Lee notifies higher headquarters on incident.
- (3) Secure both video and still photos with the SENIOR Warrant Officer or Company Commander.
- (4) Secure parachute equipment in evidence locker.

2. Death/Serious Injury at Ground/Tower Branch.

a. Battalion Commander.

- (1) Contact A&RTB Commander, inform him of the situation.
- (2) Brief parents/visitors of the situation as possible, ask them to remain in the bleacher area and refrain from social media.
- (3) Issue commo black out (no cell phone use, except for official use only) throughout Battalion to include all social media sites.
- (4) Appoint summary court officer/15-6 Officer.
- (5) Jumpmaster Safety teams on that aircraft/DZSO are suspended pending investigation from BN Level.
- (6) LOD - Outside BN Level.

b. Battalion XO.

- (1) Check regulations on who notifies families and units depending on injury and severity of injuries (Death, serious injury, life, limb or eyesight).
- (2) Foreign Soldiers/Sister Services/Cadets reporting/usage of Liaisons.
- (3) Send message to CO's to control information flow throughout their ranks.

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c. Battalion CSM.

- (1) All parties involved remain in the Training Area until CID arrives and briefs all.
- (2) Senior on ground notifies BN chain of Command, BC/CSM notifies BDE.
- (3) Senior on ground contacts all parents/visitors and asks them to sit in bleachers.
- (4) Senior on ground facilitates C2 between CO and higher headquarters, then briefs the family on status of situation but gives no details.

d. S1.

- (1) Print DD93/SGLI, Student OPS gets the yellow card and next of kin notification, the CO inventories and secures all equipment and awaits further guidance from higher headquarters.

e. S3.

- (1) Checklists for each instance.
- (2) Controls and tracks the information flow from Unit to Battalion Commander to update Brigade Commander.

f. Branch Chief.

- (1) Notify MP's immediately, let MP's control parents/visitors.
- (2) Annotates a 1594 on the entire incident.
- (3) Controls the site if there is a casualty.

g. Battalion Safety Specialist.

- (1) Notify Brigade and MCoE Safety of the accident.
- (2) Notify the US Army Combat Readiness/Safety Center (USACRC) immediately of a Class A & B accident.
- (3) Ensure the scene security is established, issue access badges for limited access into the scene.
- (4) Ensure pictures are taken, or take pictures for Accident Investigation Board.
- (5) Begin to gather information for the Accident Investigation Board.
- (6) Gather list of witnesses to the accident or mishap.
- (7) Conduct initial interviews of the witnesses and pass all information to the Accident Investigation Board.

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(8) Assist the Accident Investigation Board.

h. Company Commander.

(1) Notify Chain of Command, and continue to send updates to Chain of command as situation dictates.

(2) Order communication lock down of Company area, and order no cell phone usage within the Company until notification of NOK can be made.

i. Company 1SG:

(1) Immediately notify Chaplain.

j. Senior PSG.

(1) Controls the access assist with the MEDEVAC or EMS ground evacuation.

(2) Controls all students/details/cadre and secures in one area.

(3) Controls cell phones/visual of all students/cadre/tasked soldiers.

k. Company OPS. Companies be prepared to turn in all documentation on student training data and Cadre certifications to S-3.