



REPLY TO  
ATTENTION OF

DEPARTMENT OF \_\_\_\_\_  
YOUR UNIT LETTER HEAD

YOUR OFFICE SYMBOL

DATE

MEMORANDUM THRU COMMANDER, RANGER TRAINING BRIGADE

FOR COMMANDER, RECONNAISSANCE AND SURVEILLANCE LEADER COURSE

SUBJECT: Request for specialist/corporal (E-4) rank waiver to attend the  
Reconnaissance and Surveillance Leader Course (RSLC)

1. UNIT request that the following Soldier be granted a rank waiver for attendance to RSLC Class # \_\_\_\_: SOLDIERS NAME, RANK, SSN
2. This Soldier is assigned or currently being assigned to a LRS, Special Operations, Scout, or Reconnaissance unit (CMF 11, 21A, 21B, 13A, 13F, 19A, 19D, 25A,B,C,S,U,W; 35D, 35F, 74D, 96B, 98C, 98G, CMF 18, Joint service SOF and USMC Recon), but does not meet the minimum rank requirement of sergeant/E-5.
3. Although this Soldier does not meet the minimum rank requirement, this waiver is recommended on the following basis (how the Soldier is prepared for the course).
4. The point of contact for this memorandum is POC NAME and PHONE NUMBER.

FIRST 06/COL IN CoC  
COL IN  
Commanding