

# ENLISTED CAREER NOTES



## BRANCH CHIEF'S COMMENTS

As the new Chief of Infantry Branch, I want to assure you that all of us here will continue to work hard to meet the needs of all Infantrymen. In doing our personnel management and assignment tasks, we will use not only current Army priorities and policies, but also some good common sense in the decision-making process. In that regard, our goal is to place the right soldier into the right job at the right time.

It is imperative that all of you get involved in your own careers. Obtain a copy of your fiche record from Fort Benjamin Harrison and review it carefully. Make sure it is accurate and up to date, because decisions on promotions, assignments, and schools are based in large measure on the information on it.

Infantry Branch will continue to use this Career Notes section to pass on information of interest and concern to all of you.

"All the way!"

**LTC RICHARD C. PAHLAND**

## RIGHT SOLDIER, RIGHT JOB

The Infantry Branch manages assignments and professional development for about 72,000 soldiers, including Rangers, Special Forces, and Drill Sergeants. We try to accomplish this by merging the needs of the Army with the needs of the individual and the priority of the assignment. All possible consideration is given to professional development, personal requests, and common sense, but there are times when the overriding rationale for a decision has to be the Army's policies and priorities. In these cases, we will respond as quick-

ly as possible in providing the rationale for a decision.

To make good assignments, we have to review each soldier's Career Management Individual File (CMIF). This file, maintained at MILPERCEN, is used for assignments and professional development for the ranks of staff sergeant and above. (The CMIF should not be confused with the Official Military Personnel File (OMPF), which is maintained at Fort Benjamin Harrison and used for all boards, such as for promotions and QMPs.)

When reviewing a soldier's CMIF, the assignment managers check his



DA Forms 2 and 2-1 and his preference statement (DA Form 2635) to see if he meets the criteria for a particular assignment and if the assignment would be beneficial to his career.

If the information on the CMIF is to be useful, it must be kept current. It is the job of the soldier's servicing MILPO to forward to Infantry Branch copies of his DA Forms 2 and 2-1 annually. It is the soldier's responsibility to make sure the MILPO does this and to see that we are aware of any changes in his preferences by sending us an updated copy of his preference statement. Also, the individual soldier must ensure that his DA Form 2 is updated at least twice a year. He must also be aware that the entries on the DA

Form 2 are the SIDPERS transactions that update the Enlisted Master File (EMF) at MILPERCEN, and that unless a SIDPERS transaction takes place at the local level, the EMF will not contain the most current information on him.

When the system nominates a soldier for a particular assignment, the Centralized Assignment Procedure (CAP III) retrieves information from the EMF. It is therefore imperative that the individual soldier make sure his DA Form 2 carries all the pertinent information concerning his duty position, his primary MOS, his last tour overseas and when he returned, his preferences, any Skill Qualification Identifier (SQI) — such as "P" for Airborne, "X" for Drill Sergeant, "S" for Special Forces, "V" for Rangers. Any Additional Skill Identifiers (ASI) the soldier may have should also be included. The EMF can maintain up to four ASIs on an individual, and the soldier must ensure that the one he is most current in is listed first.

All these factors have an effect on a CAP III assignment nomination. The system assigns point values to each of these items. When there is an open requisition for a particular assignment, all eligible soldiers are considered for the vacancy and the most eligible (the one with the most points) is nominated.

Then a roster of the job vacancies and of the individuals nominated to fill them is sent to the assignment managers and the professional development NCO, and they screen each soldier's CMIF to determine whether he is in fact the best qualified and whether the assignment will benefit his career and the needs of the Army. Branch personnel then decide where and when Infantry soldiers are assigned.

# INFANTRY BRANCH



LTC Richard C. Pahland  
Branch Chief



Monica M. Corcoran  
Chief  
Assignment Section

SGM Glen C. Sherwood, Jr.  
Chief  
Professional Development



MSG Tyrone D. Haigh  
Senior Infantry  
Career Advisor

## Professional Development (202) 325 or AUTOVON 221-8056/8057/8058/9399



SSG Gregory V. White  
ANCOES Manager



Sue E. Sexton  
ANCOES  
Military Personnel Clerk



SFC Don Post  
Infantry/Reclassification



Juliette E. Miley  
USASMA  
Professional Development

## E7/E8 Assignments (202) 325 or AUTOVON 221-8056/8057/8058/9399



SFC William A. Crabill  
E8-11B Career Advisor



Maggie D. Smith  
Chief E7/E8  
Assignment Team



Milton L. Lowman  
E8 Assignment Manager



Elizabeth Fenimore  
E6/7-11C/H  
Assignment Manager



SFC Danny R. Cline  
E7-11B  
Career Advisor



Brigid Fischer  
E7  
Assignment Manager



Tina M. Burroughs  
E7  
Assignment Manager

## E6 Assignments

(202) 325 or AUTOVON 221-8056/8057/8058



SFC Franklin D. Bent  
E6 11B  
Career Advisor



Lenore F. Christenson  
Chief, E6  
Assignment Team



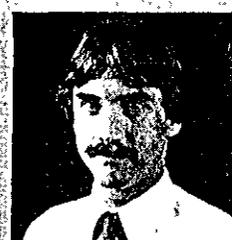
Gwendell Heath  
E6 CONUS  
Assignment Manager



Charles Rollins  
E6 CONUS  
Assignment Manager



Joann Filakousky  
E6 Overseas  
Assignment Manager



Brian X. Murray  
E6 Overseas  
Assignment Manager

## E1-E5 Assignments

(202) 325 or AUTOVON 221-9517/9543



SFC Robert J. Hayes  
E1-5 11B/C/H/M, E6/7  
11C/H Career Advisor



Stephen W. Steiner  
Chief, E1-5  
Assignment Team



Robert T. Davis  
E1-5 11C/H CONUS  
Assignment Manager



Rosie E. Plummer  
E1-5 11B/M CONUS  
Assignment Manager



Carver E. Poindexter  
E1-4 11B/C/H/M Overseas  
Assignment Manager



Jackie Cohen  
E5 11B/C/H/M Overseas  
Assignment Manager

Special Forces and Ranger Assignments and Applications  
(202) 325 or AUTOVON 221-9429/8340



MSG Edward O. Kinsley  
SF/Ranger  
Career Advisor



Theresia H. Palmer  
Chief, SF/Ranger  
Assignment Team



Elizabeth Alexander  
SF Assignment  
Manager



Mary Barkey  
SF Applications



Frances Rawlings  
Ranger Assignment  
Manager

Drill Sergeant Assignments and Applications  
(202) 325 or AUTOVON 221-8070/8394



SFC Vale D. Short  
Chief  
DS Assignments



Helen Krizmanich  
DS  
Management Specialist



Sarah Jones  
DS Management



Colleen Hall  
DS Management

PHYSICAL READINESS TEST

Soldiers in Army Reserve units now take the same Army Physical Readiness Test (APRT) as the Active Army soldiers take. The test, which consists of a two-mile run, pushups, and situps, will be given each year during a Reserve unit's Annual Training period.

Unit Reservists up to the age of 40 will take the APRT at least once a year and must attain a score of at

least 60 points on each test event and an overall score of at least 180 points.

The following chart gives minimum and perfect scores for men under 40. (The number to the right of the slash is the perfect score.)

AGE	PUSHUPS	SITUPS	TWO-MILE RUN
17-25	40/68	40/69	17:55/13:05
26-30	38/66	38/67	18:30/13:40
31-35	33/61	36/65	19:10/14:20
36-39	32/60	34/63	19:35/15:05

Army Reservists who are attending

full-time resident training or instruction for 56 days or more are also subject to the APRT. Students who fail to achieve the minimum standards on the test may be issued a completion certificate in lieu of a graduation certificate.

Reservists 40 and older, for now, will continue to take the four-mile march, but the plan is for these men eventually to run the two-mile event of the APRT after complete medical screening.