



**DEPARTMENT OF THE ARMY  
HEADQUARTERS UNITED STATES ARMY INFANTRY CENTER  
FORT BENNING, GEORGIA 31905-5000**

IMSE-BEN-SO (385)

30 March 2009

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Commanding General's Motorcycle Safety Policy Implementation

1. References:

- a. AR 385-10, The Army Safety Program, 7 November 2008.
- b. TRADOC Regulation 385-2, Training and Doctrine Command Safety Program, 19 December 2007.
- b. USAIC Regulation 190-5, Vehicle Traffic Regulation, 15 November 2006.
- d. USAIC Policy Memorandum 385-10-1, Commanding General's Motorcycle Safety Policy, 11 February 2009.
- e. USAIC Policy Memorandum 385-10-2, Fort Benning Motorcycle Mentorship Program Policy, 25 March 2009.

2. This revised implementation memorandum supersedes the Commanding General's Motorcycle Safety Policy Implementation Memorandum, 3 March 2009.

3. Soldier Safety Remains the Commander's Primary Business. Motorcycle accidents are the leading cause of Soldier fatalities as more and more Soldiers are riding each year. The Commanding General issued USAIC Policy Memorandum 385-10-1 on 11 February 2009 to address the issue of motorcycle safety and empower commanders to take action. Its precepts included greater vigilance, tightened standards, better enforcement, and improved identification of motorcycle riders. We have developed the following guidelines to help commanders meet the Commanding General's intent:

a. Identify all motorcycle riders in unit formations that either have motorcycles or wish to purchase one. Ensure face-to-face counseling between first-line supervisors and the Soldiers who ride or want to ride. Commanders (O5 and above) will review and approve a Soldier's request to register and operate his/her motorcycle on Fort Benning annually. The following items will be maintained in each Soldier's file:

- (1) DA Form 4856 outlining both TRADOC and USAIC policies.
- (2) Motorcycle Safety Inspection Checklist (updated quarterly, prior to holiday weekends and leave).
- (3) TRADOC Motorcycle/ATV Operators' Agreement.
- (4) Copy of a valid state driver's license to operate a motorcycle.
- (5) Valid insurance card.
- (6) Copy of the issued Motorcycle Safety Foundation card that is awarded upon completion Department of the Army approved motorcycle safety course.
- (7) Battalion Commander MFR that approves (or disapproves) Soldier's request to register his or her motorcycle on Fort Benning.
- (8) National Crime Information Center (NCIC) Background Check Waiver signed by the Soldier, with attached driving history record, and stamped by the Directorate of Emergency Services (DES) (updated semi annually).

b. Support and promote unit level motorcycle safety activities and clubs that reinforce positive training, mentorship, and riding within regulatory limits. Establish an incentive awards program as part of the mentorship program for accident free riders. Include the mentorship program as part of unit Safety Standard Operating Procedures using the Fort Benning Motorcycle Mentorship Program Policy (385-10-2).

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c. Ensure all Soldiers have completed or are attending the appropriate Motorcycle Safety Foundation rider's course prior to operating a motorcycle. Refresher training is mandatory for Soldiers under the following conditions: within 30 days of PCS/TCS to Fort Benning from an OCONUS assignment; or redeployed from a 6-month or longer deployment. All other riders are encouraged to complete this course 12-18 months from completion of the BRC, no matter where the BRC was taken. All motorcycle safety cards that were not issued by Fort Benning must be from a Motorcycle Safety Foundation (MSF) sponsored course.

(1) Basic Riders Course (BRC) - All motorcycle riders must complete this course prior to operating the vehicle on the installation.

(2) Experienced Riders Course (ERC): Experienced Riders

- Prior to attending the ERC, the rider must complete the BRC and have a minimum of six months riding experience after graduation.

- The Unit Motorcycle Mentor will evaluate and recommend a rider for this course prior to enrollment.

(3) Military Sports Bike Course (MSRC): Experienced Riders

- Prior to attending the MSRC, the rider must complete the ERC at Fort Benning and have six months riding experience after graduation.

- The Unit Motorcycle Mentor will evaluate and recommend a rider for this course prior to enrollment.

(4) Motorcycle Refresher Training (MRT): Redeployed Riders

- This course should be administered by the unit leaders/mentors semi-annually.

- This course ensures proficiency of rider skills/abilities and to what "if any" additional or refresher training is required.

d. Register the motorcycle annually on post at the Vehicle Registration Office, Building 2672.

(1) Soldiers will re-register their motorcycles starting on 15 March 2009 and ending NLT 15 June 2009. The NCIC Consent form will be submitted within this time frame. The Soldier will receive notification that the driving report is ready for pickup within 30 days of submission. Once the registration is complete the Soldier will receive an orange sticker to replace the yellow sticker currently in use.

(2) Soldiers are required to present the Motorcycle Approval memorandum in order to be issued a motorcycle vehicle decal.

4. Directorate of Emergency Services will:

a. Use the NCIC Consent form:

(1) Verify if Soldiers have a suspended or revoked license.

(2) Provide driving history.

b. Provide copies of:

(1) 1408 Military Traffic Ticket (used for USAIC Regulation Violations).

(2) 1805 and Military Magistrate Ticket (used for violations of Georgia Traffic Code).

5. The revocation of a Soldier's riding privileges requires a holistic approach.

a. The following are some examples of high risk behavior for consideration prior to action being taken:

(1) Driving History

(a) Driving Under the Influence.

(b) Driving while license is suspended.

(c) Repetitive traffic citations (on or off post).

(d) Reckless driving.

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(e) Violation of this policy and USAIC Reg 190-5, Motor Vehicle Registration.

(2) Personal Issues

- (a) Spouse abuse.
- (b) Child abuse.
- (c) Marital/relationship issues.
- (d) Substance abuse.
- (e) Recent UCMJ action.
- (f) Pattern of misconduct counselings.
- (g) Physical injuries that impairs ability to ride safely.

(3) Financial Issues

- (a) Bill collectors calling.
- (b) Non-sufficient Funds (NSF) notices.

b. When the determination is made that the Soldier is a high risk operator and their motorcycle driving privileges will be suspended, the commander will:

(1) Complete a Developmental Counseling Form, DA Form 4856, with the following information:

- (a) The reason(s) for the suspension of riding privileges.
  - (b) Any corrective training to be conducted with appropriate timelines. Minimum will be re-attendance in BRC.
  - (c) Motorcycle registration information.
- (2) Signed counseling form will be signed, scanned, and forwarded to following agencies:
- (a) Fort Benning Safety Office.
  - (b) DES, Administrative Records.
  - (3) Post registration stickers will be removed and turned into DES, Administrative Records with the counseling form.

c. When a Soldier has met all corrective training requirements, the Soldier may apply for reinstatement of their motorcycle driving privileges through their authorizing official. A new Motorcycle Approval Memo must be turned into the DES, Vehicle Registration for issuance of decal.

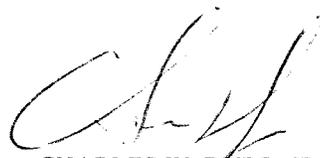
6. All Soldiers at Fort Benning are required to follow this policy. I encourage DA Civilians, family members, and defense contractors to adhere to these standards while on the installation. Operating a motorcycle on the installation is a privilege not a right. I expect all leaders to be actively involved in the prevention process through training, leadership, enforcement, and integrated risk management.

7. Point of contact is Mr. Bob Meloche, Safety Specialist, Fort Benning Safety Office, 545-3661.

FOR THE COMMANDER:

3 Encls

- 1. Motorcycle Approval Memo
- 2. NCIC Waiver
- 3. Motorcycle Registration Sticker



CHARLES W. DURR, JR.  
Colonel, Infantry  
Chief of Staff

DISTRIBUTION:

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**DEPARTMENT OF THE ARMY**  
**Headquarters, 1<sup>st</sup> Battalion, 11<sup>th</sup> Infantry Regiment**  
**6510 Benjamin Avenue**  
**Fort Benning, Georgia 31905-6221**

REPLY TO  
ATTENTION OF

ATSH-xxx

19 xxxxx 2009

MEMORANDUM FOR RECORD

SUBJECT: Motorcycle Rider Authorization

REFERENCE: Policy Memorandum 385-10-1, Commanding General's Motorcycle Safety Policy, 11 February 2009

1. This memorandum for record is to provide written documentation that the following Soldiers assigned to the 1<sup>st</sup> Battalion, 11<sup>th</sup> Infantry have met the requirements outlined in the above memorandum and have the Battalion Commanders approval to operate, register or renew registration of a Motorcycle:

SFC Easy Rider      123-45-6789

2. POC for this memorandum is the BN Safety NCO at 545-1234.

DAVID W. xxxxxxxx  
LTC, IN  
Commanding

*Director of Emergency Services*

*Fort Benning, GA. 31905*

*Consent Form*

I hereby authorize \_\_\_\_\_

to receive any Georgia drivers history record information pertaining to me which may be in the files of any state or local criminal justice agency in Georgia.

\_\_\_\_\_  
Full Name (print)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Sex

\_\_\_\_\_  
Race

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Driver License #/State

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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Special employment provisions (check if applicable):

- Employment with mentally disabled (Purposed code 'M')
- Employment with elder care (Purposed code 'N')
- Employment with children (Purposed code 'W')

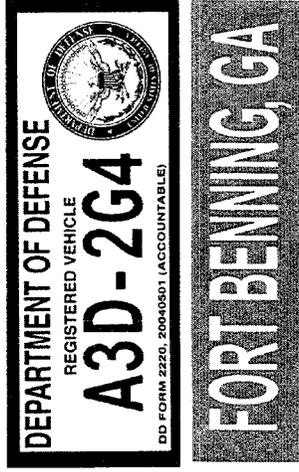
**One of the following must be checked:**

- This authorization is valid for 90/180/\_\_\_\_ (circle one) days from date of signature.
- I, \_\_\_\_\_ give consent to the above named to perform periodic drivers' history background checks for the duration of my assignment on Fort Benning.

# Motorcycle and Vehicle Registration

Yellow

Current Decal



Orange

New Decal

