

ANNEX B (Rappel Master Reporting Instructions Fort Benning, GA) to Army National Guard (ARNG) Rappel Master Student Memorandum of Instruction (MOI). **FY 2015**

1. Reporting. Students will report to Bn HQ, SDNCO no earlier than 1200hrs the day prior to **ATRRS REPORT DATE** and **no later than 0600 hrs on ATRRS START DATE**. Only exception will be delayed flights due to airport or airline re-scheduling. Call the Bn SDNCO at 706-544-6133 to report a delayed flight.

a. Students who report to the SDNCO prior to 0600 hrs on ATRRS START DATE will sign-in and be directed to temporary barracks. The temporary barracks must be vacated for in-processing formation, see below for place and time.

b. Students who arrive to Camp Butler on or after 0600 hours on the ATRRS START DATE immediately move to the in-processing location, see below.

c. Students traveling via POV/GSA must consult ANNEX C for parking instructions. Consider movement times from the parking area to the in-processing location of about 10-15 minutes. Temporary parking in the Cadre Parking to drop-off luggage during the work-week is not authorized. Group travel by POV/GSA (carpooling) is HIGHLY discouraged.

2. Reporting Location.

a. The Camp Butler, Warrior Training Center is located at 6901 Rosell Street, Harmony Church, Fort Benning, GA. SDNCO can be reached by calling 706-544-6133.

b. In-processing formation will be held at 0615 on ATRRS START DATE at the front (North Side) of BLDG 4159, 6901 Rosell Street, Harmony Church, Fort Benning, GA with all baggage and paperwork already on-hand.

c. **PREFERRED** Soldiers flying into Hartsfield-Jackson Airport, Atlanta, GA, (ATL) will not be provided transportation to the Warrior Training Center. They should contract Groome Transportation directly at (800) 584-6735 and arrange for ground transportation to the Warrior Training Center. Groome Transportation can be located by following signs to ground transportation off the North Baggage Claim. There are shuttles to Chattanooga, Macon and Columbus. Be sure to get on the van marked Columbus.

d. **LEAST PREFERRED** Soldiers flying into Columbus, GA (CSG) will not be provided transportation to the Warrior Training Center. They should exit the airport to the exit nearest baggage claim and procure a taxi to the Warrior Training Center. Names and phone numbers of local transportation / taxi companies can be found in ANNEX C Site Map. This airport is prone to delay arrival of soldier's baggage and is considerably more expensive than ATL + Shuttle.

e. Due to the potential loss of baggage at the airport, students should travel with no more than \$100 cash and a carry-on bag consisting of the following items: complete uniform, boots, socks, towel, toiletries and in-processing documentation.

3. Reporting Uniform. The uniform for in-processing will be ACUs. Students must bring an ink pen, all paperwork and baggage to in-processing formation.

4. Meals. Soldier's Per-Diem is authorized. Meals will not be provided and soldiers must arrange for their own meals.

5. Lodging. Lodging will be provided within specified course dates. Any Student arriving earlier than above dates will be responsible for providing their own lodging. WTC **will not** issue linen to Students during specified course dates. WTC will not issue a Statement of Non-Availability (lodging) either.